

12/29/2020

THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M. December 29, 2020, pursuant to adjournment on December 15, 2020. Commissioners present were: Barth, Bender, Beninga, Heiberger, and Karsky. Also present were Olivia Larson, Commission Recorder, and Maggie Gillespie, Senior Deputy State's Attorney, via Zoom Teleconference.

Chair Bender recognized Treasurer Pam Nelson, in-person, and Auditor Bob Litz, via Zoom Videoconference, for their years of service to the County. Ms. Nelson and Mr. Litz both spoke on their years of service and thanked the Commission.

MOTION by Barth, seconded by Karsky, to approve the agenda. 5 ayes.

MINUTES APPROVAL

MOTION by Heiberger, seconded by Barth, to approve the December 15, 2020, Commission Minutes. 5 ayes.

VOUCHERS TO BE PAID

MOTION by Barth, seconded by Karsky, to approve the following bills totaling \$803,086.92. 5 ayes.

A&B Business	Data Processing Supplies	885.05
A&B Business	Lease Rental Agreement	95.00
A&B Business	Maintenance Contracts	138.42
Abn Army Surplus	Uniform Allowance	400.00
Advantage Property	One Sioux Falls Shelter	500.00
Advertising Arts	Advertising	600.00
AGP Studios	Welfare Rent	495.00
Airgas USA	Gas Oil & Diesel	31.87
Airgas USA	Small Tools & Shop Supplies	31.87
Airway Service	Automotive/Small Equipment	1,116.13
Airway Service	Gas Oil & Diesel	219.86
Allen Robbennolt	Police Reserve Donations Exp	150.00
Anderson, Jennifer	Bd Evaluations Minnehaha	2,866.65
Angel, Edward P	Attorney Fees	292.65
Appeara	Program Activities	70.21
Argus Leader Media	Professional Services	22.05
Argus Leader Media	Publishing Fees	1,099.07
Arrow Ridge Townhome	Welfare Rent	794.00
AT&T	Safety & Rescue Equipment	43.23
Automatic Building	Correction Ctr Repairs & Maint	86.00
Avera Heart Hospital	Hospitals	3,849.12
Avera Home Medical	Medical Equipment	188.25
Avera McKennan	Blood Withdrawal	51.00
Avera McKennan	Insurance Other Costs	295.00
Avera McKennan	Other Medical Services	1,901.47
Avera McKennan	Physicians	1,276.42
Axis Forensic Toxic	Lab Costs	309.00
Barnett Lewis Funer	Burials	2,000.00
Beadle West	HS Donations	40.00
Ben Baxa	Extradition & Evidence	112.00
Blue To Gold	Education & Training	349.00
Bob Barker Company	Other Supplies	103.11
Bob's Lock & Key	Other Supplies	11.25
Brandon Heights	Welfare Rent	498.00
Braun, Mason	Investigators Expenses	94.08
Brownells	Other Supplies	90.73
Burns, Jason	Investigators Expenses	78.96
Buttenhoff, Gene A	Welfare Rent	500.00
Cedar Properties	Welfare Rent	500.00
Century Business	Lease Rental Agreement	33.02
Century Business	Maintenance Contracts	337.10

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Centurylink	Telephone	57.90
Centurylink Long Dis	Telephone	66.46
Certified Languages	Interpreters	204.60
Chapel Hill Funeral	Burials	4,000.00
Cleveland Center Apt	Welfare Rent	1,000.00
Com-Tec	Safety & Rescue Equipment	118.65
Correct Rx Pharmacy	Contract Services	29.55
Crescent Electric	Janitorial Chemical Supplies	132.32
Cumberland County	Return Of Service	65.00
Cummins	HHS Maintenance	563.67
Dakota Embalming	Transportation	100.00
Dakota Lettering	Advertising	700.00
Dakotaland Autoglass	Heavy Equip Repairs & Maint	39.99
Dalsin	Fairgrounds	38,652.00
Dana Safety Supply	Safety & Rescue Equipment	2,133.00
Doug & Marcy Bird	Store Inventory	50.00
Dust Tex Service	Janitorial Chemical Supplies	12.20
EH Hospitality	Motels	855.00
Electric Construct	Program Activities	2,548.00
Elmamouni, Aziz	Interpreters	25.00
Ethan Palluck	Extradition & Evidence	112.00
Etterman Enterprises	Small Tools & Shop Supplies	153.02
Falls Nursery	Bldg/Yard Repair & Maintenance	4,200.00
Fastenal	Small Tools & Shop Supplies	81.62
Ferguson Enterp	Small Tools & Shop Supplies	1,102.95
First Dakota Nation	Homeland Security	3,764.75
Fit My Feet	Uniform Allowance	179.99
Galls Quartermaster	Uniform Allowance	2,949.36
Garretson Gazette	Publishing Fees	614.46
George, Aaron	Welfare Rent	1,050.00
Geotek Engineering	Architects & Engineers	1,001.00
Glory House Apt	Welfare Rent	700.00
Goebel Printing	Printing/Forms	585.85
Graham Tire	Automotive/Small Equipment	584.00
Grainger	Small Tools & Shop Supplies	97.28
Guzman, Sandra V	Interpreters	50.00
Harmelink & Fox Law	Attorney Fees	301.73
Harr & Lemme Commer	Real Estate - Studies	600.00
Heartland Funeral	Burials	2,000.00
Heartland Glass	COVID Expenses	64,000.00
Heinemann Restorat	Museum Renovations	1,200.00
Heritage Funeral Hom	Burials	5,000.00
Hewlett Packard	Data Processing Equipment	3,408.00
Hidden Hills Apt	Welfare Rent	719.25
HOV Services	Microfilming	698.45
Howe	Building Repairs & Maintenance	472.50
Humboldt Fire & Amb	Transportation	300.00
Hurtgen, Timothy T	One Sioux Falls Shelter	700.00
Hurtgen, Timothy T	Welfare Rent	500.00
HyVee	Jury Fees	64.68
HyVee	Pharmacies	145.98
HyVee	Program Activities	32.29
I State Truck Center	Parts Inventory	886.50
I State Truck Center	Truck Repairs & Maintenance	9.12
Idaho Housing	One Sioux Falls Shelter	4,318.00
Innovative Office	JDC Custodial Supplies	625.10
Institutions Service	Jail Repairs & Maintenance	212.75
Integrated Tech	COVID Expenses	7,140.52
Interstate Office	Furniture & Office Equipment	7,622.80
Interstate Office	Office Supplies	881.67
Jacks Uniforms	Uniform Allowance	595.98
JCL Solutions	Inmate Supplies	1,028.70
JCL Solutions	Janitorial Chemical Supplies	199.19
JCL Solutions	Kitchen/Cleaning Supplies	2,207.57

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Jeff Larson Law	Attorney Fees	1,065.15
Jeff Larson Law	Child Defense Attorney	3,451.40
Jefferson Partners	Transportation	684.50
Jim & Rons Service	Automotive/Small Equipment	50.00
Jimsco	Welfare Rent	360.00
Johnson Controls	Building Repairs & Maintenance	1,527.58
Katterhagen, Mark	Bd Exp Fees Yankton	33.00
Kauffman, David W Ph	Psych Evals	1,750.00
Kibble Equipment	Grounds & Parking Repair	4,250.00
Kone	Outside Repair	6,735.90
Kurt Schaunaman	Business Travel	74.00
Kyra Enterprises	Emergency Shelter Grant	820.00
Lamp	Interpreters	30.00
Leaf Capital Funding	Lease Rental Agreement	137.02
Ledd Properties	Motels	890.00
Lewis & Clark Behav	Bd Evaluations Yankton	2,392.00
Lewno Law	Bd Exp Fees Yankton	341.50
Lipetzky's Irrigation	Building Repairs & Maintenance	222.86
Lockwood, Darcy	Bd Exp Fees Yankton	33.00
Lopez, Rebeca	Interpreters	75.00
Loving, Philip	Bd Evaluations Minnehaha	3,383.26
Lutheran Social Svcs	Evening Report Center	6,549.56
Lutheran Social Svcs	Shelter Care/Reception Center	75,713.97
Mac's Hardware	Safety & Rescue Equipment	178.44
Maggie Gould	Misc Revenue	1,175.00
Malloy Electric	Correction Ctr Repairs & Maint	11.05
Malloy Electric	Jail Repairs & Maintenance	56.94
Maria Munkvold	Business Travel	84.00
Mccook County Highw	Road Maint & Material	2,878.11
Medstar Paramedic	Transportation	6,800.00
Melcher, Roxanne J	One Sioux Falls Shelter	2,200.00
Mellette County	Board of Prisoners-Housing	120.00
Menard	Bldg/Yard Repair & Maintenance	47.76
Micheal's Purple Pet	Building Repairs & Maintenance	100.00
Midamerican Energy	Natural Gas	622.71
Midamerican Energy	One Sioux Falls Shelter	404.83
Multicultural Center	Interpreters	165.00
Napa Auto Parts	Parts Inventory	145.16
Nathaneal Ellens	Supplemental Food	84.11
Nicholas Mcglothlen	Business Travel	84.00
Nybergs Ace Hardware	Safety & Rescue Equipment	47.48
Olson, Dawn	Court Reporters	720.00
Overhead Door	Building Repairs & Maintenance	183.67
Parkview	Welfare Rent	500.00
Penbrooke Place Apt	Welfare Rent	500.00
Pharmchem	Testing Supplies	2,477.00
Phillips, Joshua	Uniform Allowance	550.00
Phoenix Supply	COVID Expenses	3,530.00
Phoenix Supply	Inmate Supplies	1,112.00
Premier Real Estate	One Sioux Falls Shelter	798.00
Prestox	Outside Repair	510.00
Prestox	Professional Services	61.00
Pride Neon	Automotive/Small Equipment	30.00
Quality Efficiencies	Motels	625.00
Quality Welding & MF	Building Repairs & Maintenance	1,000.00
R&L Supply	HHS Maintenance	51.99
R&L Supply	Jail Repairs & Maintenance	226.97
RAC Rentals	One Sioux Falls Shelter	1,550.00
RD Welding & Fabric	Building Repairs & Maintenance	600.00
Reagan Richardson	Business Travel	3.36
Record Keepers	Professional Services	10.50
Reede Construction	Contracted Construction	208,845.47
Reliance Telephone	Telephone	3.25
Roeller Properties	Truck Repairs & Maintenance	400.00

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Salem, Karla R	Bd Evaluations Minnehaha	1,400.00
Sanford	One Sioux Falls Shelter	1,900.00
Sanford	Other Medical Services	1,553.60
Sanford	Welfare Rent	742.00
Sanford Clinic	Blood Withdrawal	20.00
Schuster, Paul	Investigators Expenses	21.00
SD Human Services	Clinics Auxiliary Services	7.60
SF Specialty Hospit	Insurance Other Costs	1,051.00
SF Specialty Hospit	Professional Services	122.00
SF Specialty Hospit	Recruitment	398.00
Shayla Abbas	Gas Oil & Diesel	15.00
SHI International	COVID Expenses	532.34
Sioux Falls Area Hum	Miscellaneous Expense	3,156.83
Sioux Falls City	Water Sewer	9,856.46
Sioux Falls City	Welfare Utilities	135.90
Sisson Printing	Printing/Forms	225.45
Skyler Earleystonear	Business Travel	84.00
South Willow Apt	One Sioux Falls Shelter	1,450.00
Southeastern Behav	Professional Services	3,000.00
Spencer Matson	Business Travel	84.00
Sprint	Investigators Expenses	200.00
St Francis House	Professional Services	52.68
Staples	COVID Expenses	573.86
State of SD	Amts Held Daily Scram	5,908.00
State of SD	Amts Held Remote Breath	1,321.00
State of SD	Bridge Repair & Maintenance	4,887.25
State of SD	Data Communications	255.00
State of SD	Lab Costs	80.00
State of SD	Miscellaneous Expense	16.00
State of SD	Outside Repair	7.35
State of SD	Printing/Forms	58.50
State of SD	Road Maint & Material	92,745.26
State of SD	Telephone	745.50
Streichers	Safety & Rescue Equipment	211.24
Summit Food Service	Board Of Prisoners Meals	47,492.95
Summit Food Service	Child Care Food	1,328.40
Summit Food Service	Inmate Supplies	111.55
Summit Food Service	School Lunch Program	2,118.97
Sunset Law Enforcem	Ammunition	5,378.74
Sycamore Village Apt	Welfare Rent	685.00
T&L Investments	One Sioux Falls Shelter	960.00
Thomson Reuters	Books	131.30
Thomson Reuters	Legal Research	1,671.05
Tiede, Pamela	Bd Exp Fees Minnehaha	112.00
Tires Tires Tires	Truck Repairs & Maintenance	462.35
Tonya Luond	Misc Revenue	350.00
Transource Truck	Truck Repairs & Maintenance	85.80
Tristate Garage Door	Repair/Renovations	754.00
Tri-State Nursing	Professional Services	2,943.08
Tschetter & Adams	Attorney Fees	1,392.71
Tschetter & Adams	Child Defense Attorney	294.62
Two Way Solutions	Automotive/Small Equipment	57.49
Two Way Solutions	Communication Equipment	119.99
Two Way Solutions	Communication Equipment Repair	715.95
Tzadik Sioux Falls I	Welfare Rent	351.00
Tzadik Sioux Falls P	One Sioux Falls Shelter	695.00
Tzadik Sioux Falls P	Welfare Rent	1,500.00
Tzadik Taylors Place	One Sioux Falls Shelter	800.00
Ulteig Engineers	Architects & Engineers	12,554.00
US Foods	Other Supplies	146.54
US Foods	Professional Services	2,242.35
Vogel Motors	Gas Oil & Diesel	40.00
Voisin, Alexander	Business Travel	41.16
Walgreens	Pharmacies	441.57

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Walmart Stores	Pharmacies	30.69
Weerheim Law	Bd Exp Fees Minnehaha	2,821.50
Weerheim Law	Crisis Intervention Program	47.50
West 41St Commons	One Sioux Falls Shelter	2,210.00
Willow Partners	One Sioux Falls Shelter	946.00
Winner Police Depart	Extradition & Evidence	67.60
Woods Fuller Shultz	Professional Services	2,706.91
Xcel Energy	Electricity	25,629.14
Xcel Energy	One Sioux Falls Shelter	1,119.22
Xcel Energy	Welfare Utilities	420.00
Yankton County	Attorney Fees	1,176.50
Yankton County	Return Of Service	50.00

REPORTS

The November 2020 Juvenile Detention Center Report and the Mobile Crisis Team Annual Statistics Report through November 2020 were received and placed on file in the Auditor's Office.

PERSONNEL

MOTION by Barth, seconded by Beninga, to approve the following personnel changes. 5 ayes.

New Hires

1. Cristian Yanez Hernandez, Joseph Hernandez, and Amber Mendoza-Morales, variable hour Juvenile Correctional Workers for the Juvenile Detention Center, at \$15.50/hour effective 12/28/2020.

Promotions

1. Jonathan Leddige, Senior Deputy Public Defender to Senior Trial Attorney for the Public Defender's Office, at \$3,250.40/biweekly (23/4) effective 12/26/2020.

Step Increases

1. Linc Mitchell, Deputy Sheriff for the Sheriff's Office, at \$26.18/hour (17/5) effective 12/16/2020.
2. Scott Dubbe, Sergeant for the Sheriff's Office, at \$35.92/hour (20/11) effective 12/31/2020.
3. Megan Carlson, Sieha Ouch, William Schleich, Matthew Schirado, and Jake Russell, Correctional Officers for the Jail, at \$19.95/hour (13/2) effective 12/14/2020.
4. Scott Berg, Highway Maintenance Team Member for the Highway Department, at \$24.80/hour (12/12) effective 1/4/2021.
5. Victor Allen, Juvenile Correctional Officer I for the Juvenile Detention Center, at \$18.99/hour (12/2) effective 11/13/2020.
6. Traci Smith, Public Defender for the Public Defender's Office, at \$5,326.40/biweekly (26/12) effective 12/27/2020.
7. Benjamin Burns, Paralegal for the Public Defender's Office, at \$23.14/hour (16/2) effective 12/11/2020.
8. Natalie Surkalovic, Paralegal for the Public Defender's Office, at \$31.74/hour (16/14) effective 12/27/2020.
9. Heidi Hesvik, Legal Office Assistant for the Public Defender's Office, at \$18.89/hour (10/5) effective 12/28/2020.

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10. Rebecca Carpenter, Legal Office Assistant for the States Attorney's Office, at \$24.31/hour (10/16) effective 10/25/2020.
11. Anna Kirchenwitz, Victim Witness Assistant for the State's Attorney's Office, at \$24.92/hour (16/5) effective 11/7/2020.
12. Mark Kriens, Facilities Director for the Facilities Department, at \$3,788.00/biweekly (24/7) effective 11/21/2020.
13. Patricia Allen, Custodian for the Facilities Department, at \$19.37/hour (6/14) effective 12/27/2020.
14. Jason Toering, Computer Support Technician for the IT Department, at \$31.74/hour (16/14) effective 12/27/2020.
15. Lavonne Robinson, Administrative Clerk for the Human Services Department, at \$21.92/hour (9/13) effective 12/27/2020.

Other

1. To begin Interpreter specialty pay for Selena Duarte Martinez, Correctional Officer for the Jail, resulting in a rate of \$20.36/hour effective 12/26/2020.

Special Personnel Action

Carey Deaver, Human Resources Director, presented the following special personnel actions.

MOTION by Heiberger, seconded by Karsky, to approve a salary of \$4,400.00 biweekly for Bennett Kyte, County Auditor, effective 1/1/2021. 5 ayes.

MOTION by Heiberger, seconded by Beninga, to approve the hire of Bethany Jost as a Paralegal with the Public Defender's Office at \$27.37 per hour (16/8) effective 12/30/2020. 5 ayes.

MOTION by Beninga, seconded by Karsky, to approve a temporary reclassification of one Deputy State's Attorney position to a Senior Trial Attorney and to appoint Crystal Johnson as a Senior Trial Attorney for the State's Attorney's Office at \$4,371.20 biweekly (23/16) effective 1/4/2021. 5 ayes.

MOTION by Beninga, seconded by Barth, to approve the hire of Eric Bogue as Chief Civil Deputy State's Attorney for the State's Attorney's Office at \$4,824.40 biweekly (25/12) with a Paid Time Off accrual at 6.46 hours biweekly effective 12/30/2020. 5 ayes.

MOTION by Karsky, seconded by Beninga, to approve temporarily adding one Accountant position to the Treasurer's Office by transferring Cindy Jepsen from the Auditor's Office effective 1/4/2021. 5 ayes.

ABATEMENT

Upon the request of Kyle Sexe, Deputy Director of Equalization, MOTION by Heiberger, seconded by Beninga, to approve an abatement of 2019 property taxes in the amount of \$2,079.34, Parcel ID 91419, legally described as Tract 6 Roosevelt Park Addn to City of Sioux Falls, representing tax exempt status. By roll call vote: 5 ayes.

NOTICE

Upon the request of Craig Dewey, Assistant Commission Administrative Officer, MOTION by Barth, seconded by Karsky, to authorize the Auditor to publish a Notice of Auction for Surplus Property on February 8, 2021, at

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11:00 a.m. at the Old Courthouse Museum for the County Gravel Pit on property legally described as TRACT 1 SIERRA ADDITION in the SE1/4 of the SE1/4 of Section 6, Township 101 North, Range 50 West of the 5th P.M., Minnehaha County, South Dakota. By roll call vote: 5 ayes.

PUBLIC COMMENT

Pam Nelson, Treasurer, brought concerns forward regarding the transfer of an employee from the Auditor’s Office to the Treasurer’s Office.

HEARING FOR BUDGET SUPPLEMENTS

Kim Adamson, Finance & Budget Officer, was present and gave a briefing for the public hearing on various supplements to the FY2020 budget. DJ Buthe, Highway Superintendent, responded to a question from the Commission stating that he would be able to provide a list of projects that show whether it was under or over budget. No one from the public spoke in opposition. MOTION by Karsky, seconded by Barth, to approve Resolution MC20-81, For Supplemental Budget. By roll call vote: 5 ayes.

RESOLUTION MC20-81
FOR SUPPLEMENTAL BUDGET

WHEREAS it is necessary to supplement the 2020 Annual Budgets in order to carry on the indispensable functions of Minnehaha County; and

WHEREAS, the adoption of the proposed Supplemental Budget was duly considered by the Minnehaha County Commission on the 29th day of December, 2020, at 9:15 a.m., in the Commission Meeting Room, pursuant to due notice; now, therefore, be it

RESOLVED by the Minnehaha County Commission that the following Supplemental Budget be, and the same is, hereby approved for the purpose of providing budget to conduct the indispensable functions of Government, to-wit:

From the General Fund to the following budgets:

1110000-411010	Commission-Part Time	\$ 6,000
1110000-415000	Commission-Group Insurance	\$ 5,000
1110000-422030	Commission-Audit Fees	\$ 11,000
1110000-423000	Commission Publishing Fees	\$ 15,000
1110000-434300	Commission-FF&E	\$ 4,000
2130000-422180	Coroner-Transportation	\$ 41,525
1210000-411005	Elections-Overtime	\$ 30,000
1210000-411010	Elections-Part Time	\$ 60,000
1210000-412000	Elections-Social Security	\$ 15,000
1210000-422335	Elections-Precinct Officials	\$ 12,000
1210000-426005	Elections-Postage	\$ 30,000
1210000-426010	Elections-Printing	\$ 65,000
2151000-422275	Juvenile Alternatives-Shelter Care	\$ 165,000
1540000-411000	Public Advocate-Full Time Salaries	\$ 5,000
1210000-426205	Elections-COVID Expense	\$ 28,000
1610000-426205	Facilities-COVID Expense	\$ 175,000
2120000-426205	Jail-COVID Expense	\$ 140,000
2110000-426205	Sheriff’s Office-COVID Expense	\$ 16,000
Total General Fund		\$ 823,525

From the 24/7 Sobriety Fund to the following budgets:

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2190000-426205	24/7 Sobriety-COVID Expense	\$ 24,000
Total 24/7 Sobriety Fund		\$ 24,000

From the Highway Fund to the following budgets:

3112000-436000	Highway-Contracted Construction	\$3,388,000
Total Highway Fund		\$3,388,000

APPROVED BY THE COUNTY COMMISSION:

Cindy Heiberger	Gerald Beninga
Jeff Barth	Dean Karsky
Jean Bender	

ATTEST:

Olivia Larson
Deputy Auditor

SUPPLEMENTS

Jason Gearman, Emergency Management Director, was present to request supplements to various expenditure accounts for reimbursement of funds to the Emergency Management budget as part of various grant programs. MOTION by Barth, seconded by Heiberger, to supplement from the General Fund to the following expenditures in the Emergency Management Budget: Account 2220000/429850, \$45,177.00, Homeland Security Grant – Fusion Center; Account 2220000/429850, \$99,974.02, Homeland Security Grant – EM Radios; Account 2220000/429850, \$167,616.66, Homeland Security Grant – MCSO Radios; Account 2220000/429850, \$48,165.00, Homeland Security Grant – Bomb Range Extender; Account 2220000/429850, \$61,250.00, Homeland Security Grant – Drones & Accessories; Account 2220000/429850, \$7,179.00, Homeland Security Grant – NTOA Risk Mitigation; Account 2220000/429850, \$279.00, Homeland Security Grant – NTOA Conference; Account 2220000/429850, \$1,575.00, Homeland Security Grant – NTOA Command College; Account 2220000/429850, \$121,338.52, Homeland Security Grant – Patrol Cameras; Account 2220000/429850, \$10,000.00, Homeland Security Grant – Explosive Breaching; Account 2220000/429235, \$2,193.00, Police Reserve Donations – Funds Received; Account 2220000/429240, \$500.00, Rescue Squad Donations – Donations Received; Account 2220000/429000, \$2,849.29, Disaster Expense Pen Inmates – Funds Paid. By roll call vote: 5 ayes.

Joe Bosman, Deputy Sheriff Captain, was present to request supplements to various expenditure accounts for reimbursement of funds to the Sheriff’s Office and Jail. MOTION by Heiberger, seconded by Karsky, to supplement from the General Fund to the following expenditures in the Sheriff’s Budget and Jail Budget: Account 2111000/429837, \$40,489.00, Byrne/JAG Grant - 2020 Byrne/JAG Allocation; Account 2110000/429845, \$26,148.68, HIDTA Grant - Equipment, Training, Supplies; Account 2110000/411000, \$51,392.37, HIDTA Grant – Personnel Cost Reimbursements; Account 2120000/429800, \$71,384.00, SCAAP Grant – 2019 Grant Award; Account 2110000/411000, \$34,023.04, Domestic Violence Grant – Personnel Costs Reimbursement; Account 2110000/429050, \$6,750.00, Tea-Ellis Range – Outside Agency Contributions; Account 2110000/434320, \$2,084.66, Safety & Rescue Equipment – Sioux Falls Police Department’s portion of Mobile Command Post; Account 2110000/429125, \$11,300.00, Donation Fund – Funds Received; Account 2110000/425055, \$19,437.86, Automotive/Small Equipment-Patrol – Insurance Payments from Accidents; Account 2110000/425055, \$266.33, Automotive/Small Equipment Patrol – Vehicle Warranty Reimbursements; Account 2110000/411005, \$27,778.21, USM Overtime – US Marshall Task Force Reimbursement; Account 2110000/411005, \$6,673.26, Highway Safety Overtime – Highway Safety Grant Reimbursement; and Account 2110000/434320, \$58,008.00, BJA CESF Program – COVID Emergency Supplemental Funding. By roll call vote: 5 ayes.

Kim Adamson, Finance & Budget Officer, presented budget supplements needed to close out the year for various items which are reimbursements and pass-through dollars. MOTION by Beninga, seconded by Heiberger, to

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approve the following supplements from the General Fund to Elections, Human Services, and Safe Home General Fund Budgets: Account 1210000/434335, HAVA Grant, \$98,500.00 representing grant funds received from the South Dakota Secretary of State's Office for election scanner equipment; Account 4110000/429075, Donations, \$2,000.00 representing donations to Human Services; Account 4110000/429070, Bus Passes, \$2,300.00 representing reimbursement from various organizations for printing bus passes; Account 4110000/429080, Exercise Account, \$60.71 representing reimbursement from the employees' share of vending machines; Account 4350000/429880, Emergency Shelter Grant, \$59,621.55 representing reimbursement for Emergency Motel/Transportation related to COVID-19 response; Account 4350000/429085, Donations, \$11,350.00 representing donations to Safe Home; and to approve the following supplement from the Pass-Thru Grants Fund to the Pass-Thru Grants budget: Account 1490000/429820, ICWA Grant, \$112,640.00 representing Federal and State grant awards to provide expert witness services. By roll call vote: 5 ayes.

BRIEFING

Craig Dewey, Assistant Commission Administrative Officer, introduced the following individuals who were present and gave a briefing on the cost model and early design of the proposed Highway Facility: Dick Strassburg, Tegra Group Partner; Justin Steffl, ISG Project Manager; Bob Sworski, CBS Squared Inc Owner; Josh Muckenhirn, ISG Architect; David Doxtad, ISG President & Engineer; Dave Derry, Henry Carlson Construction LLC Chairman; and Mike Ralston, Henry Carlson Construction LLC LEED AP.

AGREEMENT

Michelle Boyd, Programs & Services Manager, presented an agreement between Minnehaha County and Lincoln County for pretrial services. The agreement would allow Lincoln County to utilize Minnehaha County pretrial staff for pretrial services including the public safety assessment, informational packets for judiciary, access to integrated software, comprehensive data reports, voice check-in program, court reminder program, and pretrial case management. Lincoln County will provide office space, travel expense, Internet access, telephone service, administrative support, office furniture, supplies, and equipment for the pretrial services personnel. The MacArthur Foundation Safety and Justice Challenge Grant provides funding for 0.5 full-time employee (FTE) for pretrial. The cost for the remaining 0.5 FTE will be shared between Minnehaha and Lincoln Counties. As per the agreement, Lincoln County will pay \$17,500 to the County for their share of the cost. MOTION by Heiberger, seconded by Karsky, to authorize the Chair to sign the Payment of Expenses for Pretrial Services Agreement between Minnehaha County and Lincoln County beginning on January 1, 2021, and ending December 31st, 2022. 5 ayes.

Commissioner Barth left the meeting.

GRANT

Michelle Boyd, Programs & Services Manager, requested authorization for the Sheriff's Office to accept a grant award in the amount of \$900,000 from the Bureau of Justice Assistance. On May 26, 2020, the County Commission approved the submission of the Comprehensive Opioid, Stimulant, and Substance Abuse Program (COSSAP) Grant application. In October 2020, Minnehaha County was notified of an award resulting from the COSSAP Grant application through the Bureau of Justice Assistance. The purpose of the grant is to provide financial and technical assistance to develop, implement, or expand comprehensive efforts to individuals impacted by illicit opioids, stimulants, and other drugs of abuse. MOTION by Heiberger, seconded by Beninga, to authorize the Sheriff's Office to accept the award from the Bureau of Justice Assistance in the amount of \$900,000. By roll call vote: 4 ayes.

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VEHICLE PURCHASES

Joe Bosman, Deputy Sheriff Captain, requested approval for the purchase of one 2020 Dodge Ram 1500 SSV from Billion Auto in the amount of \$31,481.00. Unspent operational (non-personnel) FY2020 Sheriff's Office funds would be utilized to purchase the vehicle. The new vehicle would replace a 2004 Dodge Durango. The vehicle is currently on the South Dakota State bid with Wegner Auto, Contract #17345. Billion Automotive agreed to match the State Bid pricing. MOTION by Heiberger, seconded by Karsky, to approve the purchase of one 2020 Dodge Ram 1500 SSV from Billion Automotive, Sioux Falls, at a cost of \$31,481.00. 4 ayes.

Kyle Sexe, Deputy Director of Equalization, requested approval for the purchase of one 2020 Chevy Equinox LS. Billion Automotive agreed to match the South Dakota State Bid price of \$22,239 from Contract #17342 with Lamb Chevrolet, Vendor #12037702. MOTION by Heiberger, seconded by Karsky, to approve the purchase of one 2020 Chevy Equinox LS from Billion Automotive, 4200 W 12th Street, Sioux Falls, at a cost of \$22,239.00. 4 ayes.

Commissioner Barth returned to the meeting.

AGREEMENT

DJ Buthe, Highway Superintendent, presented a Professional Services Agreement between Minnehaha County and Short Elliott Hendrickson Inc. to conduct the County Highway 130 Traffic Operation Corridor Study. The corridor study of Highway 130 would begin at the intersection of Highway 137, just south of Crooks, and end at Interstate 29, the Renner exit. The scope of services includes the following five tasks: a traffic study, a needs assessment, identification of solutions and development of concepts, study team meetings and public involvement, and a study report. The cost of the project shall not exceed \$75,000. The Sioux Falls Metropolitan Planning Organization will fund 81.95% of the cost for the project leaving the County's cost at approximately \$13,537. The agreement would be effective on January 1, 2021, with the completion of services on or before June 30, 2021. MOTION by Karsky, seconded by Beninga, to authorize the Chair to sign the Professional Services Agreement between Minnehaha County and Short Elliott Hendrickson Inc. to conduct the County Highway 130 Traffic Operation Corridor Study at a cost not to exceed \$75,000 beginning on January 1, 2021 and completion of services being on or before June 30, 2021. 5 ayes.

RESOLUTION

DJ Buthe, Highway Superintendent, requested approval of the Bridge Improvement Grant Program Resolution Authorizing Submission of Applications. The South Dakota Department of Transportation requires a resolution be submitted to apply for the Bridge Improvement Grant. The County would be responsible for 20% of the design and construction costs. The grant funds would allow the Highway Department to complete projects from Structure 50-279-140 and Structure 50-330-066. The total cost for the Structure 50-279-140 preservation project would be \$1,697,405 with the County's portion being \$339,481. The total cost for the Structure 50-330-066 preservation project would be \$1,202,260 with the County's portion being \$240,448. MOTION by Karsky, seconded by Barth, to approve Resolution MC20-82, to authorize the submission of applications for the Bridge Improvement Grant Program. By roll call vote: 5 ayes.

MC20-82

BRIDGE IMPROVEMENT GRANT PROGRAM RESOLUTION AUTHORIZING SUBMISSION OF APPLICATIONS

WHEREAS, Minnehaha County wishes to submit an application(s) for consideration of award for the Bridge Improvement Grant Program:

STRUCTURE NUMBER(S) AND LOCATION(S):

12/29/2020

Structure No. 50-279-140
Over Split Rock Creek
2 miles N and 0.1 miles W of Corson

Structure No. 50-330-066
Over Split Rock Creek
2 miles E and 2.4 miles N of Garretson

and WHEREAS, Minnehaha County certifies that the project(s) are listed in the county’s Five-Year County Highway and Bridge Improvement Plan;

and WHEREAS, Minnehaha County agrees to pay the 20% match on the Bridge Improvement Grant funds;

and WHEREAS, Minnehaha County hereby authorizes the Bridge Improvement Grant application(s) and any required funding commitments.

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is requested to accept the attached Bridge Improvement Grant application(s).

Vote of Commissioners/Council: Yes 5 No 0

Dated at Sioux Falls, SD, this 29th day of December, 2020.

ATTEST:

Olivia Larson, Deputy
County Auditor/City Finance Officer

Jean Bender
Chairman/Mayor

AGREEMENTS

Mike Mattson, Jail Warden, presented a Software Agreement and a County Software License Agreement between Minnehaha County and CorEMR, L.C. for an electronic medical records hardware and software program. The program was previously maintained by the Jail medical contractor. The Software Agreement has a three-year term and a monthly fee of \$780.00. Per this agreement, the monthly fee shall be re-calculated on an annual basis according to average daily population of inmates. The County Software License Agreement gives the County the license to the data forms that are site specific in the program thus ensuring that the data forms stay with the County should the vendor need to be changed in the future. MOTION by Heiberger, seconded by Beninga, to authorize the Chair to sign the Software Agreement and the County Software License Agreement between Minnehaha County and CorEMR, L.C. for an electronic medical records hardware and software program. 5 ayes.

Craig Dewey, Assistant Commission Administrative Officer, presented an agreement between Minnehaha County and the South Eastern Council of Governments for the partial funding of the metropolitan planning area study activities. The agreement allows the County to be reimbursed for eligible expenses incurred for activities approved in the 2021 Unified Planning Work Program. The agreement will be effective January 1, 2021, through December 31, 2021. MOTION by Barth, seconded by Beninga, to authorize the Chair to sign the 2021 Sioux Falls Metropolitan Planning Organization Sub-Recipient Agreement between Minnehaha County and the South Eastern Council of Governments for the Sioux Falls Metropolitan Transportation Planning Process. 5 ayes.

LIAISON REPORT

Commissioner Barth reported that the East Dakota Water Development District has discussed the use of swales as a way to reduce flooding.

NEW BUSINESS

12/29/2020

Commissioner Barth wished Commissioner Heiberger a belated Happy Birthday.

OLD BUSINESS

Commissioner Barth thanked Commissioners Beninga and Karsky for their work on the Highway Facility Project.

MOTION by Heiberger, seconded by Barth, to recess the Minnehaha County Commission Meeting at 10:55 a.m. 5 ayes.

MOTION by Karsky, seconded by Heiberger, to reconvene the Minnehaha County Commission Meeting at 11:07 a.m. 5 ayes.

MOTION by Barth, seconded by Beninga, to enter into Executive Session pursuant to SDCL 1-25-2 (1), (3) and (4). 5 ayes.

MOTION by Karsky, seconded by Bender, to adjourn. 5 ayes.

The Commission adjourned until 9:00 a.m. on Tuesday January 5, 2021.

APPROVED BY THE COMMISSION:

Jean Bender

Chair

ATTEST:

Olivia Larson

Deputy Auditor