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THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M. December 18, 2018, pursuant to adjournment on December 11, 2018. Commissioners present were: Barth, Bender, Beninga, Heiberger, and Karsky. Also present were Olivia Larson, Commission Recorder, and Margaret Gillespie, Senior Deputy State's Attorney.

MOTION by Bender, seconded by Barth, to amend the agenda to move Regular Business Items 10, 11, and 12 to take place immediately following the approval of the agenda. 5 ayes.

MOTION by Bender, seconded by Barth, to approve the agenda as amended. 5 ayes.

AGREEMENT

Erin Srstka, Commission Program Development Officer, presented an agreement between Minnehaha County and Lincoln County for pretrial services. The agreement would allow Lincoln County to utilize Minnehaha County pretrial staff for pretrial services including the public safety assessment, informational packets for judiciary, access to integrated software, comprehensive data reports, voice check-in program, court reminder program, and pretrial case management. Lincoln County will provide office space, travel expense, Internet access, telephone service, administrative support, office furniture, supplies, and equipment for the pretrial services personnel. The MacArthur Foundation Safety and Justice Challenge Grant provides funding for 0.5 full-time employee (FTE) for pretrial. The cost for the remaining 0.5 FTE will be shared between Minnehaha and Lincoln Counties. As per the agreement, Lincoln County will pay \$17,500 to the County for their share of the cost. Judge Robin Houwman spoke on the utilization of the public safety assessment. MOTION by Bender, seconded by Karsky, to authorize the Chair to sign the Payment of Expenses for Pretrial Services Agreement between Minnehaha County and Lincoln County beginning on January 1, 2019, and ending December 31st, 2020. 5 ayes.

GRANT

Erin Srstka, Commission Program Development Officer, presented a Grant Award Letter from the MacArthur Foundation (Foundation) for the acceptance of MacArthur Foundation Safety and Justice Challenge Grant funds. Minnehaha County has been awarded \$350,000 per year for two years for the purpose of implementing the Foundation's criminal justice reform initiative to reduce over-incarceration. The grant budget, based on the Analysis of the Minnehaha County Jail Population prepared by The JFA Institute, will provide funds for certain personnel, professional services, data enhancements, equipment and hardware, travel expenses, meeting expenses, and indirect costs. The County will provide two annual reports and one final report to the Foundation. The funds may be used between October 1, 2018, and September 30, 2020, with the final report due on November 30, 2020. The main strategies for use of the grant funds include focusing on pre-arrest and pretrial strategies, improving case processing efficiency, community engagement, and the enhancement of services for people with mental illness or substance abuse issues. MOTION by Barth, seconded by Beninga, to authorize the Chair to sign the MacArthur Foundation Safety and Justice Challenge Grant Award Letter, Grant No. 18-1805-153060-CJ, between Minnehaha County and the John D. and Catherine T. MacArthur Foundation to accept total grant funding of \$700,000. 5 ayes.

AGREEMENT

Erin Srstka, Commission Program Development Officer, presented an agreement between Minnehaha County and Sage Project Consultants (Sage) for meeting facilitation services regarding the MacArthur Safety and Justice Challenge Grant. The budget for the grant provides funds for meeting facilitation. Sage would provide the following services: facilitate and plan meetings to gain consensus on implementing strategies in the grant application; facilitate small focus/task group meetings; draft necessary agendas, minutes, reports, or documents resulting from the meetings; and participate in project management planning meetings. The County would be billed monthly at a rate of \$80 per hour for a senior consultant, \$40 per hour for a junior consultant, and \$20 per

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hour for a qualified intern at a cost not to exceed \$9,700. MOTION by Karsky, seconded by Beninga, to authorize the Chair to sign the Consultation Services Agreement between Minnehaha County and Sage Project Consultants, LLC for meeting facilitation services regarding the MacArthur Safety and Justice Challenge Grant at a cost not to exceed \$9,700 beginning on January 1, 2019, and ending December 31, 2019. 5 ayes.

MINUTES APPROVAL

MOTION by Barth, seconded by Bender, to approve the December 11, 2018, Commission Minutes. 5 ayes.

VOUCHERS TO BE PAID

MOTION by Barth, seconded by Beninga, to approve the following bills totaling \$3,592,868.74. 5 ayes.

A&B Business	Lease-Rental Agreement	480.47
A&B Business	Maint Contracts	204.13
A&B Business	Program Activities	102.50
Active Generations	Advertising	47.00
Airgas USA	Automotive/Small Equip	26.22
Airgas USA	Gas Oil & Diesel	58.95
Airgas USA	Lease-Rental Agreement	43.75
Airgas USA	Small Tools & Shop Supplies	74.00
Airway Svc	Automotive/Small Equip	2,095.06
Airway Svc	Gas Oil & Diesel	212.69
Allied Oil & Tire	Truck Repairs & Maint	379.71
Angel, Edward P	Attorney Fees	328.40
Anthony Begley	Professional Svcs	1,250.00
Armor Correctional	Contract Svcs	70,755.53
Automatic Building	Jail Repairs & Maint	640.82
Avera Health Plans	Insurance Admin Fee	7,681.10
Avera McKennan	Clinics Auxiliary Svcs	38.25
Avera McKennan	Hospitals	10,545.00
Avera McKennan	Professional Svcs	6,500.00
Avera McKennan	Psych Evals	3,500.00
Babinski Properties	Welfare Rent	475.00
Baltic Fire Dept	Baltic Fire Department	20,723.50
Battery Systems	Automotive/Small Equip	1,025.22
Beacon Hill	Welfare Rent	690.00
Binger Law	Attorney Fees	404.20
Boyce Law	Attorney Fees	5,321.93
Boyer Trucks	Automotive/Small Equip	34.03
Boyer Trucks	Truck Repairs & Maint	151.35
Braun, Mason	Investigators Expenses	158.76
Brentwood Apts	Welfare Rent	1,979.52
Bristol Court	Welfare Rent	1,062.00
Brookings Register	Publishing Fees	282.00
Buthe, DJ	Business Travel	156.00
Butler Machinery	Heavy Equip Repairs & Maint	132.36
BX Civil & Construct	Bridge Repair & Maint	130.00
C & R Supply	Automotive/Small Equip	9.92
Campbell, Vicki D	Welfare Rent	675.00
Cave Enterprises	Misc Revenue	300.00
CBM Managed Svcs	Board Of Prisoners-Meals	38,678.69
CBM Managed Svcs	Child Care Food	6,579.26
Centurylink	Contract Svcs	13.44
Centurylink	Telephone	1,759.74
Chagolla, Albert	Interpreters	425.00
Charles Mix County	Board of Prisoners-Housing	6,950.00
Chasing Willows	Welfare Rent	600.00
Chris Cam	Janitorial Chemical Supplies	63.04
Chris Cam	Office Supplies	65.54
Chris Cam	Small Tools & Shop Supplies	207.84
Classic Convenience	Gas Oil & Diesel	46.51

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Cleveland Heights	Welfare Rent	900.00
Cluckin Good Chicken	Jury Fees	337.86
Colton City	Welfare Utilities	420.00
Computer Forensic	Professional Svcs	423.00
Constellation	Natural Gas	13,751.87
Creekstone Falls	Welfare Rent	500.00
Dakota Embalming	Transportation	170.00
Dakotaland Autoglass	Automotive/Small Equip	30.00
Decastro Law	Attorney Fees	20,266.40
Dedula, Carla F	Court Reporters	3,093.20
Denise Hoekstra	Court Reporters	152.00
Deraad Welding & Mac	Truck Repairs & Maint	208.00
Doppenberg, Eric	Extradition & Evidence	69.00
Double H Paving	Snow Removal	1,964.73
Dougherty Financial	Trust-Administration Fees	1,000.00
Eich Law	Attorney Fees	1,475.80
Embe	Education & Training	100.00
Family Svc	Insurance-Other Costs	390.00
Faulk County	Board of Prisoners-Housing	13,345.00
Flanagan Enterprises	Office Supplies	15.00
Galls Quartermaster	Uniform Allowance	183.11
Gearman, Jason	Uniform Allowance	523.25
Geotek Engineering	Architects & Engineers	85.00
Geotek Engineering	Jail Expansion Prof Svcs	3,540.00
Geotek Engineering	Parking	414.50
Goebel Printing	Office Supplies	186.36
Gonnerman, Adam	Investigators Expenses	44.94
Good Home Rentals	Welfare Rent	825.00
Gourley Properties	Welfare Rent	700.00
Grainger	Small Tools & Shop Supplies	23.00
Great Plains Psych	Psych Evals	1,750.00
Guzman, Sandra V	Interpreters	125.00
Haffner, Marvin	Welfare Rent	500.00
Hall, Vien V	Interpreters	150.00
Heidepriem, Purtell	Attorney Fees	1,233.75
Heimdal, Marie Ann	Court Reporters	80.00
Howe	Correction Ctr Repairs & Maint	304.33
Howe	HHS Maint	150.00
Howe	Jail Repairs & Maint	500.00
Howe	JDC Maint	225.00
Howe	Outside Repair	1,304.33
Howe	VOA Dakotas	478.75
Hughes Law	Attorney Fees	521.80
Hurtgen, Timothy T/P	Welfare Rent	500.00
Hurtgen, Timothy T/P	Welfare Rent	1,400.00
I State Truck	Trucks/Tractors/Trailers	235,732.00
Infragistics	Maint Contracts	1,996.00
Infrastructure Design	Architects & Engineers	11,791.87
Interstate Office	Office Supplies	48.54
Iosty, James	Bd Exp Fees (Minnehaha)	8,065.20
Iosty, James	Crisis Intervention Program	253.80
Jeff Larson Law	Attorney Fees	1,239.25
Jim & Rons Svc	Professional Svcs	110.00
Johnson, Richard L	Attorney Fees	899.58
Jsa Consult Engineer	Architects & Engineers	9,250.50
Justin White	Misc Revenue	150.00
Katterhagen, Mark	Bd Exp Fees (Yankton)	120.50
Katz Law	Bd Exp Fees (Yankton)	94.75
Kauffman, David W Ph	Psych Evals	3,080.50
Kerri Cook Huber	Attorney Fees	50.00
Kolbeck Law	Attorney Fees	454.96
Konda, Yousif	Interpreters	300.00
Kull, Lisa	Court Reporters	40.80
Kyra Enterprises	Motels	550.00
Lacey Rentals	Lease-Rental Agreement	110.00

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Lacroix Law	Attorney Fees	252.65
Laughlin Law	Attorney Fees	14,629.30
Lewno Law	Bd Exp Fees (Yankton)	1,155.57
Lockwood, Darcy	Bd Exp Fees (Yankton)	120.50
Luke Properties	Welfare Rent	595.00
Lutheran Social Svcs	Interpreters	157.50
Malloy Electric	Truck Repairs & Maint	51.66
Medstar Paramedic	Transportation	1,400.00
Menard	Exhibit Materials	217.64
Metro Communications	Attorney Fees	80.00
Metro Communications	Clinics Auxiliary Svcs	440.00
Metro Communications	Interpreters	176.70
MH Eby	Automobiles	4,330.00
Micheals Purple	Building Repairs & Maint	95.00
Microfilm Imaging	Contract Svcs	2,407.43
Microfilm Imaging	Software	1,500.00
Midamerican Energy	Natural Gas	2,904.00
Midcontinent Com	Telephone	85.00
Midwest Alarm	Data Processing Equip	570.00
Midwest Alarm	Security Alarm	489.00
Morse Correctional	Contract Svcs	4,000.00
Multicultural Center	Interpreters	577.50
Murray Properties	Welfare Rent	500.00
Napa Auto Parts	Parts Inventory	30.00
Napa Auto Parts	Truck Repairs & Maint	36.27
Nasppg Insurance	Property & Liability	5,298.19
Nebraska Salt & Grain	Road Material Inventory	11,062.51
Nichols & Rabuck	Attorney Fees	1,200.00
Northern Heights	Welfare Rent	700.00
Novak	Office Supplies	217.62
OConnor	Building Repairs & Maint	438.00
OReilly Auto Parts	Automotive/Small Equip	36.21
Pennington County	Extradition & Evidence	10,108.50
Physio-Control	Other Supplies	146.20
Pine Knoll	Welfare Rent	390.00
Pomps Tire Svc	Heavy Equip Repairs & Maint	4,071.04
Price, Richard	Welfare Rent	400.00
Qualified Presort	Postage	1,544.68
Record Keepers	Professional Svcs	140.67
Record Keepers	Records Storage	2,265.55
Redwood Mediation	Attorney Fees	199.00
Roberts, Yvonne	Welfare Rent	475.00
Rochester Armored	Armored Car Svc	407.96
Rods Property	Welfare Rent	500.00
Roosevelt Estates	Welfare Rent	645.00
Salem, Karla R	Bd Evals (Minnehaha)	6,547.50
Sanford	Lab Costs	624.92
Sanford Clinic	Insurance-Other Costs	261.00
Sanford Clinic	Professional Svcs	535.00
Sanford Health Plan	Insurance Admin Fee	2,837.50
Satellite Tracking	Program Supplies	4,735.25
Sayre Associates	Parking	2,940.00
SD Assoc Of County	Due To Other Governments	4,664.00
SD Human Svcs	Clinics Auxiliary Svcs	26.00
SD State Bar	Legal Research	500.00
Shopko	Pharmacies	336.20
Sigler Fire Equip	Jail Repairs & Maint	321.30
Sioux Equip	Gas Oil & Diesel	79.90
Sioux Falls City	Clinics Auxiliary Svcs	192.51
Sioux Falls City	Lease-Rental Agreement	36,526.14
Sioux Falls City	Water Sewer	89.51
Sioux Falls City	Welfare Utilities	146.92
Sioux Falls Housing	Welfare Rent	684.00
Sioux Falls Rubber	Office Supplies	38.00
Siteworks	Parking	6,336.16

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Skadsen, Nathan	Business Travel	113.82
Sky Dragon Chinese	Interpreters	50.00
Smith, Eric	Extradition & Evidence	69.00
Smith, Regan	Misc Expense	122.25
Solomon, Ghirmay Z	Interpreters	50.00
South Willow	Welfare Rent	625.00
Southeastern Behavior	Crisis Intervention Program	6,814.96
Stan Houston Equip	Exhibit Materials	123.97
State of SD	Amts Held-Daily Scram	3,594.00
State of SD	Commitment HSC	7,841.95
State of SD	Commitment Redfield	1,020.00
State of SD	Due To Other Governments	2,821,729.91
State of SD	Lab Costs	720.00
State of SD	Misc Expense	10.00
State of SD	Printing/Forms	25.50
State of SD	Professional Svcs	86.50
State of SD	Sign Supply Inventory	480.00
State of SD	Store Sales	89.94
Stockwell Engineers	Architects & Engineers	22,639.10
Strange Farrell John	Attorney Fees	3,581.79
Strange Farrell John	Child Defense Attorney	365.98
Streichers	Ammunition	1,708.37
Stronghold Counsel	Psych Evals	750.00
Szameit, Alexandra	Interpreters	245.65
Taylor Place	Welfare Rent	300.00
TCN	Telephone	39.19
Thomson Reuters	Legal Research	3,400.63
Three In One	Professional Svcs	2,775.00
Tomacelli'S Too	Jury Fees	86.92
Tower Of David	Welfare Rent	348.00
Trinity Point	Welfare Rent	400.00
Trumble, Hank	Business Travel	142.00
Tzadik Sioux Falls	Welfare Rent	2,018.00
United Rentals	Grounds & Parking Repair	384.04
Vash Properties	Welfare Rent	675.00
VB Falls Park Apts	Welfare Rent	1,795.00
Verizon Wireless	Data Processing Equip	1,434.32
Verizon Wireless	HIDTA Grant	84.15
Verizon Wireless	Misc Expense	108.72
Verizon Wireless	Safety & Rescue Equip	164.71
Verizon Wireless	Telephone	5,706.49
Walton, Marcus	Attorney Fees	6,689.20
Wayne County Sheriff	Return Of Svc	60.30
Whittier Apts	Welfare Rent	264.00
Wilka & Welter	Attorney Fees	1,473.15
Williamsburg	Welfare Rent	700.00
Willow Partners	Welfare Rent	500.00
Xcel Energy	Electricity	1,121.57
Xcel Energy	Road Maint & Material	16.62
Xcel Energy	Welfare Utilities	681.22
Yankton County	Return Of Svc	350.00
Yemam, Nassir	Interpreters	62.50

REPORTS

The Public Advocate Advisory Board Minutes for November 28, 2018, Minnehaha County Monthly Sheriff's Report for November 2018, and the December 2018 Human Services Bi-Annual Client Satisfaction Survey Report were received and placed on file in the Auditor's Office.

PERSONNEL

MOTION by Beninga, seconded by Barth, to approve the following personnel changes. 5 ayes.

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1. To hire Melinda Folkens as Deputy State's Attorney (22/1) for the State's Attorney's Office at \$2,603.20/biweekly effective 12/27/18.
2. To accept the voluntary demotion of Samantha Kastner from Correctional Officer (13/11) for the Jail to Legal Office Assistant (10/1) for the State's Attorney's Office at \$16.30/hour effective 12/19/18.
3. To promote Javier Garcia-Perez from Correctional Officer in Training (12/1) to Correctional Officer (13/1) for the Jail at \$18.53/hour effective 11/27/18.
4. To end the variable hour employment of Harley Marek as Civil Process Server for the Sheriff's Office effective 12/14/18.
5. To accept the resignation of Andrew Knecht as Senior Deputy Public Defender for the Public Defender's Office effective 12/19/18.
6. To promote Ellen Boesel from Tax and License Technician (10/5) to Accountant (16/1) for the Treasurer at \$21.49/hour effective 12/14/18.
7. To hire Mark Honerman as Road Maintenance Team Member (12/1) for the Highway at \$17.98/hour effective 12/19/18.

Step Increases

1. Jill VanVeldhuizen – Education Assistant – Museum – 12/14 – 12/21/18 - \$24.80/hour
2. Adam Nelson – Marketing Coordinator – Museum – 17/12 – 12/21/18 - \$30.21/hour
3. Kevin Gansz – Curator of Education – Museum – 19/16 – 12/21/18 - \$2,944.80/biweekly
4. Mark Kriens – Facilities Director – Facilities – 24/5 – 11/21/18 - \$3,431.20/biweekly
5. Lori Stangeland – Statistician – Equalization – 15/16 – 12/21/18 - \$30.21/hour
6. Taylor Court – Deputy Sheriff – Sheriff's Office – 17/3 – 12/16/18 - \$24.19/hour
7. Patrick Kaiser – Deputy Sheriff – Sheriff's Office – 17/3 – 12/16/18 - \$24.19/hour
8. Jacob Maras – Senior Project Engineer – Highway – 22/7 – 12/19/18 - \$3,018.40/biweekly
9. Duane Buthe Jr. – Highway Superintendent – Highway – 25/8 – 12/12/18 - \$4,079.20/biweekly
10. Barbara Donaldson – Caseworker – Human Services – 16/13 – 12/23/18 - \$29.48/hour
11. Emmanuel Gutierrez – Caseworker – Human Services – 16/12 – 12/26/18 - \$28.75/hour
12. Michael Gade – Juvenile Correctional Officer II – Juvenile Detention Center – 14/16 – 10/31/18 - \$28.19/hour
13. Teresa Schafer – Juvenile Correctional Officer I – Juvenile Detention Center – 12/3 – 12/21/18 - \$18.90/hour

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14. Julie Hofer – Public Advocate – Public Advocate’s Office – 25/7 – 12/17/18 - \$4,060.00/biweekly

15. Chelsy Olson – Victim Witness Assistant – State’s Attorney’s Office – 16/3 – 12/7/18 - \$22.57/hour

Variable Hour Increases Recommended by Department Heads for Commission Approval effective 12/15/18:

1. Anthony Simon – Videographer – Commission - \$26.50/hour
2. William Behrend – Clerical Worker – Equalization - \$11.45/hour
3. Reagan Richardson – Clerical Worker – Facilities - \$14.35/hour
4. Aaron Brown – Shop Technician – Highway - \$14.35/hour
5. Ramona Helseth – Clerical Worker – State’s Attorney’s Office - \$15.40/hour
6. Michael Thompson – Limited Deputy State’s Attorney – State’s Attorney’s Office - \$51.25/hour
7. Cynthia Boltjes – Clerical Worker – Human Resources - \$15.50/hour
8. Anthony Combs – Juvenile Correctional Worker – Juvenile Detention Center - \$14.85/hour
9. Alyssia Hanson – Juvenile Correctional Worker – Juvenile Detention Center - \$17.15/hour
10. Krisztian Fasi – Juvenile Correctional Worker – Juvenile Detention Center - \$14.95/hour
11. Emily Osthus, Michelle Pliska, and Daniel Friedbauer – Juvenile Correctional Worker – Juvenile Detention Center - \$19.10/hour
12. Jessica Buys and Braden Carroll – Juvenile Correctional Worker – Juvenile Detention Center - \$14.90/hour
13. Thomas Anez – Juvenile Correctional Worker – Juvenile Detention Center - \$19.00/hour
14. Susan Kern – Juvenile Correctional Worker – Juvenile Detention Center - \$18.60/hour
15. Dennis Wojciechowski – Juvenile Correctional Worker – Juvenile Detention Center - \$17.90/hour
16. Brianna Williamson and Austin Glant – Museum Aide – Museum - \$9.75/hour
17. Randy Megard – Museum Aide – Museum - \$11.30/hour
18. Melissa Godber and Diana Hummel – Museum Aide – Museum - \$11.00/hour
19. Carolyn Johnson – Museum Aide – Museum - \$10.00/hour
20. Charles Bresson – Museum Aide – Museum - \$10.25/hour
21. Margaret Dow and Grace Collum – Museum Aide – Museum - \$9.50/hour
22. Orlando George and Nicholas Moeller – Safe Home Program Worker – Safe Home - \$16.05/hour
23. Nathanael Anderson, Deona Gustaf, Daniel Bosman, Stacy Acker, and Kathryn Knobloch – Safe Home Program Worker – Safe Home - \$16.45/hour
24. Rebecca Fiegen and Alyssa Powell – Safe Home Program Worker – Safe Home - \$17.25/hour
25. Michael Jones – Safe Home Program Worker – Safe Home - \$15.40/hour
26. Julie Hay – Safe Home Program Worker – Safe Home - \$15.10/hour
27. Stacy Veen – Safe Home Program Worker – Safe Home - \$15.30/hour
28. Patricia Olson – Safe Home Program Worker – Safe Home - \$15.75/hour
29. Lynne Haagenson and John Olson – Safe Home Program Worker – Safe Home - \$18.20/hour
30. Thomas Maunders – Safe Home Program Worker – Safe Home - \$17.15/hour
31. Tammy Wulff – Safe Home Program Worker – Safe Home - \$15.05/hour
32. Christy Dembele – Safe Home Program Worker – Safe Home - \$15.70/hour
33. Faye Westra – Safe Home Program Worker – Safe Home - \$14.90/hour
34. Jake Russell – Correctional Officer – Jail - \$17.70/hour
35. Stephen Baete – Correctional Officer – Jail - \$17.90/hour
36. Andrea Kelly – Correctional Officer – Jail - \$21.50/hour
37. Douglas Arntz and Loren Dykshorn – Correctional Officer – Jail - \$22.35/hour
38. Dennis Clauson – Correctional Officer – Jail - \$22.90/hour
39. Steven Lambertz – Correctional Officer – Jail - \$26.60/hour
40. Jon Hagen – Correctional Officer – 24/7 Program - \$18.80/hour
41. Lenora Giles – Correctional Officer – 24/7 Program - \$18.35/hour
42. Kathryn Zwak, William Hoier, Craig Boetel, and Scott Vandervelde – Correctional Officer – 24/7 Program - \$24.65/hour

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43. Debra Artus and Rhonda Larson – Correctional Officer – 24/7 Program - \$19.80/hour
44. Daniel Kaiser – Correctional Officer – 24/7 Program - \$25.95/hour
45. Matthew Tooley – Correctional Officer – 24/7 Program - \$21.85/hour
46. Adam Bunger and Chelsea Wiedrich – Correctional Officer – 24/7 Program - \$20.25/hour
47. Katherine Crawford – Correctional Officer – 24/7 Program - \$17.70/hour
48. Jeremiah Larson – Correctional Officer – 24/7 Program - \$17.80/hour
49. Allen Robbennolt – Correctional Officer – 24/7 Program - \$19.25/hour
50. Crystal VanVooren – Protective Services Worker – Sheriff’s Office - \$14.85/hour
51. Robert Himrich – Parking Attendant – Sheriff’s Office - \$12.30/hour
52. Brandi Morrow – Clerical Worker – Sheriff’s Office - \$15.05/hour
53. Thomas Lien – Certified Civil Process Server – Sheriff’s Office - \$24.65/hour
54. Patrick Murphy – Civil Process Server – Sheriff’s Office - \$25.95/hour
55. Harley Marek – Civil Process Server – Sheriff’s Office - \$25.30/hour
56. Peter Jaros – Certified Civil Process Server – Sheriff’s Office - \$22.60/hour
57. Allen Penning – EMS Trainer – Sheriff’s Office - \$25.90/hour
58. Brady Fox, Jon Gannon, David Huntimer, Jason Husby, James Larson, Terry Mixell, Alexander Palmer, John Roman, Gregory Schmit, Quentin Struble, Trent Van Ravenswaay, and David Huntimer – Airport Security Officer/Deputy Sheriff – Airport Security - \$25.65/hour
59. Derek Malone – Airport Security Officer/Deputy Sheriff – Airport Security - \$25.25/hour
60. Steven Vant Hul – Airport Security Supervisor/Deputy Sheriff – Airport Security - \$26.65/hour

Special Personnel Action

Upon the request of Carey Deaver, Human Resources Director, MOTION by Bender, seconded by Barth, to approve a pay increase for Douglas Flora, variable hour Certified Civil Process Server for the Sheriff’s Office, from \$19.30/hour to \$23.15/hour effective 12/15/18. 5 ayes.

Upon the request of Carey Deaver, Human Resources Director, MOTION by Beninga, seconded by Barth, to approve the appointment of Korey Dosch as Interim Director of Equalization and to approve temporary additional duty pay of approximately 10% resulting in a salary of \$2,803.20/biweekly effective 12/17/18. 5 ayes.

Upon the request of Carey Deaver, Human Resources Director, MOTION by Beninga, seconded by Bender, to approve a new position classification of a Digital Discovery Technician in the State’s Attorney’s Office at a paygrade 14 and to approve immediate recruitment. 5 ayes.

PUBLIC COMMENT

Commissioner Heiberger took a moment to introduce her parents, Jim and Elsie DeKrey, who attended the meeting.

AGREEMENTS & CONTRACTS

Kari Benz, Human Services Director, presented the 2019 contract between Minnehaha County and Carroll Institute to provide housing and a low-intensity, short term residential and pre-treatment program for individuals who have been court ordered into treatment. The major provisions of the contract are as follows: Carroll Institute will provide housing for up to 2 individuals per day in their facility at 327 S. Spring, Sioux Falls; the County will pay Carroll Institute \$57,334.95 annually; and the Sheriff’s Department will provide transportation from the detoxification center or the jail upon a schedule determined by the Sheriff’s Department. Gary Tuschen, Carroll Institute Executive Director, and Tiffany Butler, Carroll Institute Director of Operations, spoke on the need for services and the services provided by the Carroll Institute. MOTION by Karsky, seconded by Beninga, to authorize the Chair to sign the 2019 Contract for Short-Term Residential Substance Abuse Pre-Treatment

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Services between Minnehaha County and Carroll Institute beginning January 1, 2019 through December 31, 2019 at a cost of \$57,334.95. 5 ayes.

Kari Benz, Human Services Director, presented two agreements. The first agreement was an agreement between Minnehaha County and Augustana Research Institute (ARI) to provide research services regarding homelessness. The objective of the ARI study would be to provide information regarding alleviating homelessness necessary to define the mission and vision of the Homeless Advisory Board and to identify key research questions and ongoing needs for data tracking and analysis. The total cost of the ARI agreement is \$26,850 to be paid by the County upon completion of the study. The second was a Cost-Share Agreement between Minnehaha County and the City of Sioux Falls (City) for Augustana University's Study of Homelessness. Due to the Homeless Advisory Board having been jointly established by the County and the City, a cost-share agreement was created to establish funding for the study. The City will pay one half of the \$26,850 cost of the study to the County resulting in a payment of \$13,425 upon execution of the agreement. Commissioner Barth expressed his opposition to the study indicating he did not feel it was the best utilization of available funds. MOTION by Karsky, seconded by Bender, to authorize the Chair to sign an agreement between Minnehaha County and Augustana Research Institute to provide research services regarding homelessness in the greater Sioux Falls area and Minnehaha County at a total cost of \$26,850 beginning upon full execution of the agreement and staying in effect for 5 months thereafter. 4 ayes. Barth voted nay. MOTION by Bender, seconded by Beninga, to authorize the Chair to sign the Cost-Share Agreement between Minnehaha County and the City of Sioux Falls for Augustana University's Study of Homelessness in the greater Sioux Falls area and Minnehaha County at a cost of \$13,425 payable to Minnehaha County upon execution of the agreement. 5 ayes.

CHANGE ORDER

Jacob Maras, Senior Project Engineer, gave a briefing on Change Order #3 to the contract with Stockwell Engineers Inc. for the Highway 137 Reconstruction project, Project #MC16-04. Line item one of the change order is to add 6000 cubic yards of contractor furnished borrow required to obtain safe in-slopes along the Highway resulting in an additional cost of \$35,880. Line item two of the change order is a deduct of \$4,500 for three days of liquated damages due to the contractor being unable to complete the project by the contract completion date. MOTION by Barth, seconded by Karsky, to authorize the Chair to sign Change Order #3 to the contract with Stockwell Engineers Inc. for the Highway 137 Reconstruction project, Project #MC16-04, for a new contract amount of \$2,849,593.07. By roll call vote: 5 ayes.

ADDENDUM

Jeff Gromer, Warden, presented an addendum to the contract with Armor Correctional Health Services, Inc., to provide medical, mental health, and detoxification services in the Minnehaha County Jail and Detox Center. The addendum would extend the contract for one year and includes a 3% increase from 2018. The structure of the agreement was not adjusted. MOTION by Beninga, seconded by Barth, to authorize the Chair to sign the addendum to the Health Care Services Agreement between Minnehaha County and Armor Correctional Health Services, Inc. beginning January 1, 2019, through December 31, 2019, with 2019 projected expenses at a cost of \$3,483,128. 5 ayes.

AGREEMENT

Jeff Gromer, Jail Warden, presented a renewal of the Prisoner Housing Agreement with Faulk County for the housing of Minnehaha County prisoners. Faulk County will be paid \$85.00 per day or partial day per prisoner. Minnehaha County would be responsible for costs incurred for the prisoners' medical, dental, and mental health care expenses. Transportation of the prisoners are the responsibility of Minnehaha County. The agreement will be effective until December 31, 2019. MOTION by Barth, seconded by Karsky, to authorize the Chair to sign the Prisoner Housing Agreement with Faulk County at a cost of \$85.00 per day or partial day per prisoner beginning on January 1, 2019, and ending on December 31, 2019. 5 ayes.

12/18/2018

BRIEFING

Joe Bosman, Deputy Sheriff Lieutenant, gave a briefing on the purchase of a vehicle for the Sheriff's Office through the use of 2017 Byrne Justice Assistance Grant Program funds.

RESOLUTION

Upon the request of Carol Muller, Commission Administrative Officer, MOTION by Barth, seconded by Bender, to approve Resolution MC18-69. By roll call vote: 5 ayes.

RESOLUTION MC18-69

RESCINDING MC13-20 ESTABLISHING THE CRIMINAL JUSTICE ADVISORY COMMITTEE

WHEREAS, Minnehaha County established the Criminal Justice Advisory Committee in 2013 to review the adequacy of the County's current Community Corrections facility and make recommendations related to how to meet the increasing demand on jail and minimum/medium security housing;

WHEREAS, Minnehaha County will have jail expansion construction completed in 2020;

NOW THEREFORE BE IT RESOLVED, by the Minnehaha County, South Dakota, Board of County Commissioners, that Resolution MC13-20 is rescinded and that the Criminal Justice Advisory Committee is dissolved.

DATED at Sioux Falls, South Dakota this 18th day of December, 2018

Cindy Heiberger
Cindy Heiberger, Chair
Minnehaha County Board of Commissioners

ATTEST:

Olivia Larson, Deputy Auditor
Robert Litz, Auditor

LIAISON REPORTS

Commissioner Barth reported on a recent meeting with Metro Communications where Jesseca Mundahl was appointed as the Interim Director of Metro Communications. Commissioner Barth also commented on the decline of telephone revenue for 911 calls and on notification from Senator Nesiba on a \$0.41 tax on telecommunication lines.

Commissioner Barth reported on an Ambulance Governance Meeting where the new system was discussed.

Commissioner Heiberger reported on attending a South Dakota Association of County Commissioners Board Meeting where there was a presentation on creating a local government leadership program and a discussion on proposed bills such as a double taxation bill and a forensic medical bill. Brown County will be moving forward with a bill that would allocate a percentage of State Reserve Funds for the bridge improvement grant. Harding County will be moving forward with a bill amending State reimbursements regarding counties dealing with disasters.

OLD BUSINESS

12/18/2018

Commissioner Heiberger stated that, due to the Christmas Holiday, the County will not be open on December 25, 2018, and the next County Commission Meeting will be on Thursday, December 27, 2018, at 9:00 a.m.

MOTION by Bender, seconded by Karsky, to recess the Minnehaha County Commission Meeting at 10:04 a.m. 5 ayes.

MOTION by Bender, seconded by Beninga, to reconvene the Minnehaha County Commission Meeting at 10:12 a.m. 5 ayes.

MOTION by Barth, seconded by Bender, to enter into Executive Session pursuant to SDCL 1-25-2 (1) and (3). 5 ayes.

MOTION by Barth, seconded by Beninga, to adjourn. 5 ayes.

The Commission adjourned until 9:00 a.m. on Thursday, December 27, 2018.

APPROVED BY THE COMMISSION:

Cindy Heiberger
Chair

ATTEST:

Olivia Larson
Deputy Auditor