

8/9/2016

THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M. August 9, 2016, pursuant to adjournment on August 2, 2016. Commissioners present were: Barth, Bender, Beninga, and Kelly. Commissioner Heiberger was absent. Also present were Olivia Larson, Commissioner Recorder, and Kersten Kappmeyer, Chief Civil Deputy State's Attorney.

MOTION by Kelly, seconded by Barth, to approve the agenda. 4 ayes.

MINUTES APPROVAL

MOTION by Barth, seconded by Bender, to approve the August 2nd, 2016, Commission Minutes. 4 ayes.

VOUCHERS TO BE PAID

MOTION by Barth, seconded by Bender, to approve the following bills totaling \$1,085,681.70. 4 ayes.

A & B Business Equip	Office Equipm	74.07	A To Z World Languag	Attorney Fees	200.00
Agape Properties	Welfare Rent	500.00	Airteq	Jail Repairs/	1,033.16
Airway Service Inc	Automotive/Sm	1,128.39	Airway Service Inc	Gas,Oil,Diese	134.21
Allied Oil & Tire Co	Automotive/Sm	29.50	Allied Oil & Tire Co	Truck Repair/	567.00
Alpine Property Mgmt	Welfare Rent	395.00	Amazon/Syncb	Office Suppli	220.18
Amazon/Syncb	Safety & Resc	41.85	Anderson Publication	Publishing Fe	808.16
Apland, Daniel DbA A	Welfare Rent	330.00	Applewhite Dental Pa	Prisoner/Bond	15.86
Arena Motel	Motels	285.00	Arena Motel	Welfare Rent	400.00
Argus Leader - Adver	Publishing Fe	2,272.49	Avera Heart Hosp Of	Hospital Prep	8,000.00
Avera Mckennan Hospi	Hospitals	9,459.00	Babinski Properties	Welfare Rent	170.00
Barnable, Jeff	Education & T	135.00	Bechtel, Dave	Welfare Rent	1,400.00
Benson, Charles	Welfare Rent	1,000.00	Benz, Vergil C	Welfare Rent	1,100.00
Bierschbach Equipmen	Bridge Repair	1,350.88	Bierschbach Equipmen	Road Maint. &	305.00
Billion's	Automotive/Sm	12.95	Bk Holdings, Llc.	Welfare Rent	295.00
Bob Barker Company,	Inmate Suppli	5,931.55	Bon Homme Cnty Sheri	Return Of Ser	35.00
Bowes Construction,	Contracted C	227,346.44	Bridgewood I Ltd Par	Welfare Rent	500.00
Bridgewood Sd Inv Ii	Welfare Rent	350.00	Bristol Court Ltd Pt	Welfare Rent	179.00
Brown & Saenger	Office Suppli	123.12	Butler Machinery Com	Automotive/Sm	226.40
Butler Machinery Com	Heavy Eq. Rep	151.68	Butler Machinery Com	Parts Invento	595.28
Butler, Craig	Education & T	135.00	Camilles Sidewalk Ca	Other Miscell	187.25
Carlson, Lisa	Court Reporte	25.60	Carroll Institute	Ivc Housing	9,277.50
Cbm Managed Services	Inmate Suppli	325.26	Center For Family Me	Other Profess	596.00
Certified Languages	Interpreters	36.30	Chicago Distribution	Store Invento	132.10
Christopherson, Ande	Attorney Fees	1,223.60	Cleveland Heights Ap	Welfare Rent	600.00
Collins Enterprises	Welfare Rent	525.00	Concrete Materials	Road Maint.	136,727.86
Construction Product	Bridge Repair	1,058.75	Construction Product	Road Maint. &	51.00
Counseling Resources	Attorney Fees	450.00	Country View Mhc	Welfare Rent	318.00
Dakota District Pipe	Program Activ	300.00	Dakota Fluid Power,	Heavy Eq. Rep	152.86
Dakota Traffic Svcs	Road Maint. &	357.14	Dakotacare Cobra Ser	Cobra Insuran	1,699.35
Data Spec Llc (Vetra	Data Processi	399.00	Deans Bulk Svc Inc	Parts Invento	704.15
Decisionone Corporat	Maintenance C	168.52	Denherder Law Office	Attorney Fees	173.72
Dover, Sena S	Bd Evaluation	2,130.00	Duffy, Ryan	Attorney Fees	691.60
East River Legal Ser	Attorney Fees	10,417.00	Eastgate Towing	Investigators	345.00
Eastgate Towing	Other Profess	50.00	Eelram, Inc	Interpreters	90.00
Election Systems & S	Other Repairs	1,235.54	Election Systems & S	Software/Lice	-340.00
Engbrecht, Roger	Welfare Rent	500.00	Evans, Preston	Investigators	266.70
First Dakota Nationa	2015 Homeland	3,614.75	Five Lakes Dental St	Prisoner/Bond	195.00
Genesis Counseling &	Attorney Fees	205.00	Geotek Engineering &	Architects &	14,303.75
Golden West	Telephone	229.39	Gourley Properties I	Records Stora	7,140.00
Grainger, Inc.	Sign Supply/I	44.64	Grider Properties	Welfare Rent	610.00
Gunner, Andrea	Court Reporte	445.00	Guzman, Sandra V.	Interpreters	225.00
Haber, John DbA Hab	Welfare Rent	312.50	Hall, Vien V	Interpreters	55.83
Handcuff Warehouse	Safety & Resc	20.95	Hanson, Michael W.	Attorney Fees	4,248.20
Hartford Rv & Boat S	Building Perm	250.00	Hartford Rv & Boat S	Sign Deposits	50.00
Heartland Paper Comp	Inmate Suppli	895.56	Heiberger, Cindy	Travel - Heib	1,472.03
Horn, Garrett	Attorney Fees	243.20	Howes Oil Co., Inc.	Gas,Oil,Diese	24,232.60

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Hp Company - Hewlett	Data Processi	1,996.98	Humphreys, Robert/Ca	Welfare Rent	1,400.00
Hy-Vee Food Store	Pharmacies	92.99	I State Truck Center	Truck Repair/	60.56
Infrastructure Desig	Architects &	46,252.23	Inland Truck Parts &	Truck Repair/	171.44
Interprecorps Llc	Interpreters	100.00	Interstate Office Pr	Office Suppli	1,430.15
Intoximeters, Inc.	Testing Suppl	259.00	Isi Llc	Interpreters	180.00
Jaqua, Wesley J	Amounts Held	216.98	Jcl Solutions-Janito	Janitorial/Ch	104.45
Jcl Solutions-Janito	Kitchen/Clean	2,605.73	Jim & Ron's Service	Other Profess	50.00
Johnson, Richard L	Attorney Fees	1,973.64	Johnson, Richard L	Child Defense	960.48
Kading, Kunstle & Go	Attorney Fees	1,610.00	Katterhagen, Mark	Bd Exp. Fees	81.00
Kauffman, David W. P	Psych Evals	2,477.00	Kistler, Dan	Education & T	123.52
Knecht Robinson Law	Attorney Fees	538.45	Kyra Enterprises Llc	Motels	1,470.00
Laughlin, Nicole	Attorney Fees	2,241.20	Leaf Inc.	Office Suppli	129.79
Lewno, Lucy	Bd Exp. Fees	880.05	Lutheran Social Svcs	Bd Evaluation	487.50
Malsom, Clifford	Sign Deposits	50.00	Mason, Marla	Welfare Rent	500.00
Mclaughlin, David	Welfare Rent	700.00	Med-Star Paramedic I	Transportatio	800.00
Menards - East	Building Repa	14.97	Metro Communications	Clinics - Aux	280.00
Microfilm Imaging Sy	Furniture & O	265.00	Microfilm Imaging Sy	Lease-Rental	365.00
Midamerican Energy C	Natural Gas	1,011.91	Midamerican Energy C	Welfare Utili	520.50
Mikelson, Gary E	Attorney Fees	436.48	Minnehaha Community	Park/Recreati	30.00
Minnehaha Community	Tea-Ellis Ran	30.00	Multi-Cultural Cente	Interpreters	110.00
Murray Properties, L	Welfare Rent	1,625.00	Narem, Inc	Automotive/Sm	46.82
Neve's Uniforms	Uniform Allow	465.79	Novak Sanitary Servi	Tea-Ellis Ran	79.85
Novak Sanitary Servi	Trash Removal	2,767.02	Nyberg's Ace Hardwar	Janitorial/Ch	10.98
O'reilly/First Call	Automotive/Sm	265.60	Office Depot, Inc.	Data Processi	203.31
Olson, Matthew	Attorney Fees	240.24	Ottoson, Larry	Amounts Held	634.84
Painter, Steven L	Welfare Rent	600.00	Pharmchem Inc	Testing Suppl	1,216.00
Pollard Law Pc	Attorney Fees	45.00	Qualified Presort Se	Postage	4,559.54
Quality Efficiencies	Motels	240.00	R&J Properties Llc	Welfare Rent	500.00
Rc Properties Llc	Welfare Rent	1,000.00	Rdo Equipment Co.	Heavy Eq. Rep	14.57
Redlin, Jim Db	Parts Invento	87.36	Redwood Toxicology L	Testing Suppl	1,800.00
Reeves, Megan - Crt	Court Reporte	40.80	Roerig, Tyler	Misc. Parks	25.00
Safari Ltd	Store Invento	139.00	Sanford Clinic - Fi	Other Miscell	23,844.08
Sanford Hospital - R	Welfare Rent	500.00	Schabauer Invest Ltd	Welfare Rent	500.00
Schulte, Jason R	Welfare Rent	500.00	Sd Dept Of Revenue	Automotive/Sm	42.40
Sd Dept Of Revenue	Bulletin Boar	198.60	Sd Dept Of Revenue	Fingerprint/T	187.68
Sd Dept Of Revenue	Misc. Auditor	9.64	Sd Dept Of Revenue	Misc. Dir. Eq	41.29
Sd Dept Of Revenue	Misc. Treasur	27.84	Sd Human Services Ce	Clinics - Aux	31.40
Sd Human Services Ce	Other Profess	600.00	Sdsu Extension	Full Time Sal	18,320.00
Sechser, Jenna - Crt	Court Reporte	129.20	Settlementone Screen	Investigators	33.97
Sf Leased Hsg Author	Welfare Rent	600.00	Sioux Empire Fair As	Other Miscell	12,500.00
Sioux Falls City Fin	Program Activ	100.00	Sioux Falls City Fin	Gas,Oil,Diese	10,664.32
Sioux Falls City Fin	Hidta Grant	104.81	Sioux Falls Rubber S	Office Suppli	50.85
Sioux Falls Utilitie	Welfare Utili	74.20	Sioux Valley Energy	Electricity	264.90
Sioux Valley Energy	Road Maint. &	136.76	Sioux Valley Energy	Tea-Ellis Ran	67.47
Sisson Printing, Inc	Printing/Form	375.95	Smith, Eric	Extradition &	72.00
Starr Enterprises, I	Attorney Fees	385.69	Steineke, Dennis & H	Welfare Rent	600.00
Stoney Creek Townhom	Welfare Rent	500.00	Strange,Farrell,John	Attorney Fees	5,380.80
Sturdevant's Auto Pa	Automotive/Sm	949.80	Super Fast Auto Glas	Automotive/Sm	40.00
Swanda, Karen	Bd Exp. Fees	81.00	Swingen Const Co Inc	Contracted C	389,442.46
Szameit, Alexandra	Interpreters	650.00	Test Point Paramedic	Blood Withdra	4,200.00
Thurman, Creighton A	Attorney Fees	200.90	Tires,Tires In	Automotive/Sm	95.12
Tires,Tires,Tires In	Gas,Oil,Diese	160.01	Tomacelli's Pizza	Jury Fees	82.36
Transunion Risk & Al	Investigators	41.00	Tschetter & Adams La	Attorney Fees	3,314.20
V & S Inc	Uniform Allow	77.50	Variety Foods Llc	Other Profess	337.85
Wal-Mart Pharmacy #3	Pharmacies	563.01	Wall Lake Sanitary D	Water - Sewer	70.00
Waltner,Kolbeck,Scha	Attorney Fees	817.69	Washington Heights A	Welfare Rent	600.00
Weber, Jamie Db	Attorney Fees	1,492.84	Wheelco Brake & Supp	Truck Repair/	175.36
Wilka & Welter Llp	Attorney Fees	423.15	Woodall, Kristin A	Court Reporte	216.60
Woodland Hills Ltd	Welfare Rent	600.00	Xcel Energy, Inc.	Electricity	1,340.42
Xcel Energy, Inc.	Welfare Utili	3,070.10	Yan, Shicai	Interpreters	50.00
Yankton County Treas	Attorney Fees	1,803.55	Zabel Steel Co.	Truck Repair/	4.74
Zee Medical Service	Office Suppli	82.10	Zuercher Technologie	Maintenance C	9,788.00
5-Forty Partnership	Welfare Rent	600.00	502 Media Group Llc	Data Processi	950.00

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REPORT

The Minnehaha County Monthly Sheriff's Report for July 2016 was received and placed on file in the Auditor's Office.

PERSONNEL

MOTION by Bender, seconded by Barth, to approve the following personnel changes. 4 ayes.

1. To hire Rena Jensen as variable hour Juvenile Correctional Worker for the Juvenile Detention Center at \$14.50/hour effective 8/12/16.
2. To accept the resignation of Jessica Walker as Juvenile Correctional Officer I for the Juvenile Detention Center effective 8/14/16.
3. To transfer Sara Frison from grant funded, Deputy Public Defender to a regular Deputy Public Defender (21/8) for the Public Defender's Office at \$2,404.80/bi-weekly effective 8/16/16.
4. To accept the voluntary demotion of Melissa Palleschi from Correctional Officer in Training to Corrections System Operator (9/3) for the Jail at \$14.69/hour effective 7/30/16.
5. To promote Jacob Renner from Corrections System Operator to Correctional Officer in Training (12/3) for the Jail at \$17.03/hour effective 7/30/16.
6. To accept the resignation of Jason Lone Hill as Deputy Sheriff for the Sheriff's Office effective 7/29/16.
7. To end the variable hour employment of Jeannine Nyhus as Clerical Worker for the Sheriff's Office effective 7/28/16.

Step Increases

1. Erin Hanson – Legal Office Assistant – Public Defender's Office – 10/4 – 8/12/16 - \$15.82/hour
2. Sara Frison – Deputy Public Defender – Public Defender's Office – 21/8 – 8/15/16 - \$2,404.80/bi-weekly
3. Christian Griesse – Highway Bridge and Sign Supervisor – Highway – 18/10 – 6/11/16 - \$27.23/hour
4. Jasmine Thelen – Corporal – Jail – 16/6 – 4/21/16 - \$22.35/hour
5. Heather Richarz – Correctional Officer – Jail – 13/14 - 6/23/16 - \$23.48/hour
6. Mark Jastram – Deputy Sheriff – Sheriff's Office – 16/16 – 5/10/16 - \$28.61/hour
7. Alexander Suurmeyer – Air Guard Security Officer II – Air Guard – 13/4 - 7/7/16 – \$18.34/hour
8. Craig Wittrock – Air Guard Security Officer II – Air Guard – 13/14 – 7/31/16 - \$23.48/hour
9. Brittani Crawford – Juvenile Correctional Officer I – Juvenile Detention Center – 12/7 – 7/14/16 - \$18.80/hour
10. Benjamin Finley – Juvenile Correctional Officer I – Juvenile Detention Center – 12/8 – 7/16/16 - \$19.27/hour

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SPECIAL EVENT LIQUOR LICENSE

A public hearing was held for two Special Event On-Sale Liquor License Applications submitted by All Occasions by Hy-Vee. The licenses would allow the sale of alcoholic beverages at weddings taking place on September 24, 2016 and October 21, 2016. Both events will be held at Blue Haven Barn. The licensed property is legally described as Track 3 (Ex #1) Krell's Addition SE ¼ 36-101-51 Wall Lake Township, located at 46594 268th St. No one spoke in opposition. MOTION by Barth, seconded by Bender, to approve Special Event On-Sale Liquor Licenses for All Occasions by Hy-Vee for weddings on September 24, 2016, and October 21, 2016 at Blue Haven Barn. 4 ayes.

APPOINTMENT

On the recommendation of Robert Litz, Auditor, MOTION by Barth, seconded by Kelly, to appoint Ken McFarland, Richard Kallemeyn, Connie Malone, and Kyle Helseth to the Minnehaha County Surplus Property Appraisal Board. 4 ayes.

AGREEMENT

Erin Srstka, Juvenile Detention Alternatives Initiative Coordinator, gave a briefing on an agreement between Minnehaha County and Lutheran Social Services for the Evening Report Center. The total proposed budget for this agreement is \$77,992.32. The program will run 6 days a week and have the youth for around 5 hours per day beginning the first week in September 2016. MOTION by Bender, seconded by Barth, to authorize the Vice Chair to sign the agreement between Minnehaha County and Lutheran Social Services for the Evening Report Center with a proposed budget of \$77,992.32. 4 ayes.

Lynn DeYoung, Emergency Management Director, gave a briefing on the Emergency Management FFY 2017 State and Local Agreement between the State of South Dakota and Minnehaha County which will be used to support salary and administrative expenses within the Minnehaha County Emergency Management Office. This is a 50% reimbursement grant and requires a 50% match from the county. Due to new regulations, a risk analysis had to be completed. The actual dollar amount will be determined when the federal fiscal budget is passed. For FFY2016, Minnehaha County received \$224,202.27. MOTION by Barth, seconded by Kelly, to authorize the Vice Chair and Emergency Management Director to sign the 2017 Emergency Management State and Local Agreement between the State of South Dakota and Minnehaha County. 4 ayes.

Lynn DeYoung, Emergency Management Director, gave a briefing on the Sub-Recipient Grant Agreement between the State of South Dakota Department of Health and Minnehaha County to act as a fiduciary agent for the management of Region 3 SD Hospital Preparedness Program funds. Minnehaha County has budgeted 10% for the cost of that responsibility. The State of South Dakota will provide \$75,175.00 to assist in the planning, training, exercising, and equipment needs of the members. Mr. DeYoung requested authorization to enter into the agreement and authorize the execution of the required documentation including an independent consulting agreement for this grant. MOTION by Kelly, seconded by Bender, to authorize Lynn DeYoung, Emergency Management Director to sign the State of South Dakota Sub-Recipient Grant Agreement between Minnehaha County dba Minnehaha County Emergency Management and the South Dakota Department of Health in the amount of \$75,175.00, and for Minnehaha County to act as fiduciary agent for the grant. 4 ayes. MOTION by Bender, seconded by Barth, to authorize Lynn DeYoung, Emergency Management Director, to sign the consulting agreement with Clites Consulting to provide partnership development and technical assistance to Region 3 SD Hospital Preparedness Response Partners. 4 ayes.

LIASON REPORTS

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Commissioner Bender reported questions were collected from all of the participants in the jail project focus group. There will be a meeting later this week to put together staff answers. The focus group will meet again on Tuesday, August 16, 2016, to go over and vet all questions brought forward.

NEW BUSINESS

Commissioner Barth reported he was asked by a person outside the Minnehaha County Administration Building to comment on whether or not Minnehaha County employees are allowed to sign petitions. Minnehaha County employees are allowed to sign petitions if they so choose. Robert Litz, Auditor, stated that he has advised his office staff to stay neutral, but there are no repercussions should they choose to sign a petition.

Commissioner Barth attended a briefing on the Air National Guard F-35 Basing Initiative. Commissioner Beninga stated that everyone on the Commission has had a chance to attend one of the briefings.

MOTION by Barth, seconded by Bender, to adjourn into executive session for potential litigation, personnel, and contract negotiations. 4 ayes.

The Commission adjourned until 9:00 a.m. on Tuesday August 16th, 2016.

APPROVED BY THE COMMISSION:

Gerald Beninga

Vice-Chair

ATTEST:

Olivia Larson

Deputy Auditor