THE MINNEHAHA COUNTY COMMISSION CONVENED AT 9:00 A.M. July 11, 2017, pursuant to adjournment on July 6, 2017. Commissioners present were: Barth, Bender, Beninga, Heiberger, and Karsky. Also present were Olivia Larson, Commission Recorder, and Judy Wehrkamp, Senior Deputy State's Attorney.

MOTION by Karsky, seconded by Bender, to approve the agenda. 5 ayes.

MINUTES APPROVAL

MOTION by Heiberger, seconded by Barth, to approve the June 27, 2017, Commission Minutes. 5 ayes.

MOTION by Barth, seconded by Karsky, to approve the June 27, 2017, Joint Minnehaha County/City of Sioux Falls Minutes. 5 ayes.

MOTION by Bender, seconded by Barth, to approve the July 6, 2017, Special Commission Meeting Minutes. 5 ayes.

VOUCHERS TO BE PAID

MOTION by Barth, seconded by Karsky, to approve the following bills totaling \$5,141,574.51. 5 ayes. Bob Litz, Auditor, stated there are two weeks' worth of bills being approved due to the lack of a regular meeting last week, he noted bills from the Highway Department are over \$1,000,000, and he commented on the money that is collected for other entities, such as the State of South Dakota, that must then be paid out to those entities.

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A&B Business	Maintenance 250.		Office Equip 75.66
A To Z World Language	-	±	Bldg/Yard Rep 172.50
Accounts Management	Depositions 3,827.		Maintenance 70.00
Airgas	Small Tools 131.	2	Automotive 867.43
Airway Service	Gas,Oil,Diesel 84.		Copy Fees 5.75
Allen, Stephen L	Welfare Rent 943.		Other Misc 34.00
Anesthesiology Assoc	Physicians 340.		Welfare Rent 450.00
Argus Leader	Publishing 3,721.		Jail Repairs 320.41
Avera Health	Attorney Fees 37.		Clinics Aux 46.50
Avera Health	Medical Record 26.		Hospitals 13,805.00
Axis Forensic Toxico	Lab Costs 150.	00 Bartels, Amber	Business Trav 95.34
Bierschbach Equipm	Bridge Repair 554.	00 Billion Empire Motor	Automotive 812.13
Billion Empire Motor	Gas, Oil, Diesel 45.	71 BK Holdings	Welfare Rent 600.00
Black-Top Paving	Contracted 906,704.	83 Boyce Law Firm	Attorney Fees 1,924.60
Boyer Trucks	Truck Repair 469.	56 Brandon Heights	Welfare Rent 453.00
Brandon Heights	Welfare Rent 500.	00 Brown & Saenger	Office Supplies 80.34
Budget Auto Repair	Automotive 50.	55 Builders Supply	Furniture 831.00
Builders Supply	HHS Maint 1,597.	20 Burkhart, Katie	Other Misc 300.00
Butler Law	Attorney Fees 20,311.	82 Butler Machinery	Automotive 1,219.97
C&M Family Property	Welfare Rent 600.	00 Campbell Supply	Bridge Repair 21.10
Campbell Supply	Small Tools 155.	98 Carriage Villa	Welfare Rent 325.00
Cartridge World	Data Proc 1,139.	84 Century Business Pro	Lease-Rental 638.48
Centurylink Com	Contract Svc 31.	73 Centurylink Com	Telephone 758.27
Centurylink QC	Data Com 1,287.	61 Centurylink QC	Telephone 52.60
Chapel Hill Funeral	Burials 2,000.	00 City Glass & Glazing	Correction Ct 1,521.00
City Glass & Glazing	Furniture 2,058.	00 City Of Garretson	Welfare Utili 352.00
Clites Consulting	Hospital Prep 2,195.	_	HHS Custodial 244.68
Cole Papers	Janitorial 73.	-	Other Misc 3,870.00
Concrete Materials	Grounds & Par -24.	-	Repair/Reno 189.00
Concrete Materials	Road Maint 92,053.	64 Constellation New	Natural Gas 9,200.96
Construction Product	Automotive 365.		Bridge Repair 387.05
Counseling Resources	Attorney Fees 400.	00 Country Meadows Apts	Welfare Rent 569.00
County Process Svc	Other Prof 45.	1	Automotive 100.00
Dakota Data Shred	Trash Removal 723.		Truck Repair 63.61
Dakota News	Store Inv 46.		Court Reporter 329.10
Dakotaland Autoglass	Automotive 210.	1 2 3	Store Inv 226.28
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Deers Dulle Core	Car Oil Dianal 2004	ΕO	December Comments	Dunings Harry	70 50
Deans Bulk Svc Derocher, Amber		.50	Deaver, Carey Jo Diamond Mowers	Business Trav Parts Inv	70.56 460.23
Diamond Mowers	Small Equip 9,995		Diamond Vogel Paints	Sign Supply	108.82
Disburg, Julia		.88	DJ Rentals	Welfare Rent	600.00
Dover, Sena S	Bd Eval 4,635		EH Hospitality	Motels	1,240.00
Eich Law	Attorney Fees 2,282	.74	Eich Law	Child Defense	767.70
Ekeren, Marvin R	Bd Exp Fees 15	.00	Erpenbach, John E	Recruitment	2,025.00
Etek Dba Garfiel	Welfare Rent 500	.00	Etterman Enterprises	Small Tools	92.20
Fairchild, Amy	4	.00	Family Connection	Welfare Rent	375.00
Fastenal		.87	Fastenal	Small Tools	103.17
Fearless Foundation		.00	First Dakota National		
First Step Counseling	_	.00	Fitts, Rod Dba Rod	Welfare Rent	500.00
Fleetpride		.94	Fleetpride	Truck Repair	288.65
Force America Fremont Water	Truck Repair 147 Heat, Vent & Air 189		Fox & Youngberg Friends Of SDPB	Attorney Fees Program Act	781.28 900.00
Friessen Const	Right Of Way 5,923		George Boom Funeral	Burials	2,000.00
George, Aaron	Welfare Rent 1,450		Geotek Engineering		12,580.00
Goebel Printing, Inc		.04	Goeden Prop II	Welfare Rent	500.00
Golden West		.60	Gourley Family Equit	Welfare Rent	500.00
Grainger	-	.72	Gunner, Andrea	Court Reporter	37.40
Halvorson, Caleb	Other Misc 300	.00	Hanson, Michael W	Attorney Fees	817.80
Hardy Reynolds Law	Attorney Fees 2,406	.40	Hardy Reynolds Law	Child Defense	376.00
Hartford's Best Pain	Automotive 4,328		Hayes, Lina	Interpreters	50.00
Heartland Paper		.39	Heritage Funeral	Burials	2,000.00
Historical Folk Toys		.25	Hoekstra Reporting	Court Reporter	
Holiday Inn City	2	.00	Howe	Coliseum Main	110.00
Hutchinson, Ann I State Truck Center		.00	HyVee Institutions Service	Pharmacies Jail Repairs	288.61 95.00
Integrated Technology			Interstate All Bat	Data Proc	94.40
Interstate Office		.09	JCL Solutions	Janitorial	614.22
Jensen Holdings	1 1	.00	Jim & Rons Service	Other Prof	85.00
Johnson, Richard L	Attorney Fees 553	.66	Katterhagen, Mark	Bd Exp Fees	157.50
KCH Law	Attorney Fees 209	.67	Kennedy Pier Knoff	Attorney Fees	374.60
Kennedy, Renee S	Court Reporter 270	.80	Knoff, Dave	Bd Exp Fees	45.00
Kolbe, Robert		.00	Lacey Rentals	Lease-Rental	108.00
Lambertus, TH Jr		.00	Laughlin Law	Attorney Fees	2,512.00
Leaf	1 1	.80	Lee, Steve	Hospital Prep	124.32
Lewno Law Lutheran Social Svcs	Bd Exp Fees 1,283 Diversion Pro 8,336		Lutheran Social Svcs Lutheran Social Svcs	Bd Eval Evening Report	900.00
Lutheran Social Svcs	Shelter Care 32,889		Martens, Jeff	Sign Deposits	50.00
Matheson Tri-Gas	•	.20	McKesson Medical Sur	Clinics Aux	65.73
Meadowland Apts	Welfare Rent 1,935		Medstar Paramedic	Transportation	
Meile-Rasmussen, Jac	· ·	.90	Menards	Bldg/Yard Rep	40.05
Metro Communications	Attorney Fees 160	.00	Metro Communications	Child Defense	40.00
Microfilm Imaging	Furniture 265	.00	Microfilm Imaging	Lease-Rental	405.00
Mid-States Organized	Memberships 250	.00	Midamerican Energy	Natural Gas	1,463.63
Midamerican Energy		.03	Mikelson, Gary E	Attorney Fees	502.68
Mikelson, Gary E	-	.00	Miller Funeral Home	Burials	2,000.00
Mineral Miner		.00	MC Human Svcs	Other Supplies	
Minnehaha Community		.00	Minnehaha Community	Tea-Ellis Ran Welfare Rent	30.00 3,250.00
Mogen, John Napa Auto Parts	-	.00	Murray Properties Netten Enterprises	Welfare Rent	700.00
Nichole Carper	Attorney Fees 1,818		Nine & Sum	Welfare Rent	500.00
North Central Intl	- · · · · · · · · · · · · · · · · · · ·	.81	Northeast Investment	Welfare Rent	210.00
Novak Sanitary Svc	-	.58	Novak Sanitary Svc	Trash Removal	2,780.83
Nyberg's Ace Hardware	Sign Supply 18	.99	O'Dea, Steve C	Welfare Rent	500.00
Olson Law	Attorney Fees 1,925	.82	Oreilly/First Call	Heavy Eq Rep	9.99
P&G Townhomes		.00	Peoplefacts	Recruitment	250.22
Peterson, Myles		.00	Pheasant View Apt	Welfare Rent	1,035.00
Pheasantland		.00	Phoenix Properties	Welfare Rent	500.00
Prahm Construction	Contracted 140,036		Prestox	Correction Ct	130.00
Qualified Presort Quiram, Carole M	Postage 8,284 Welfare Rent 500	.00	Quality Efficiencies R&S Sanitation	Motels Trash Removal	1,500.00 450.00
RDO Equipment		.32	Record Keepers	Other Prof	240.20
Rock County MN		.00	Runge, Marshall	Welfare Rent	600.00
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Sams Club	Sams Club	Office Supplies	53.28	Sams Club	Other Prof 1,452.44
Sanford Health Plan Expenditures 2,607.00 Sanford Housing Schumacher, Adam Other Misc 150.00 Schultz, Shannon Business Trav 77.00 Schumacher, Adam Other Misc 150.00 SD Dept Of Rev Amounts He 3,564,252.70 SD Dept Of Rev Automotive 21.20 SD Dept Of Rev Bulletin Board 144.22 SD Dept Of Rev Commitment 28,511.16 SD Dept Of Rev Misc Auditor 22.22 SD Dept Of Rev Misc Dir Eq 44.22 SD Dept Of Rev Misc Extension 6.65 SD Dept Of Rev Misc Dir Eq 44.22 SD Dept Of Rev Misc Extension 6.65 SD Dept Of Rev Misc Treasurer 30.17 SD Div Of Criminal Professional 173.00 SDN Communications Data Com 338.00 SDN Communications SDN Communications Truck Repair 54.90 Shi International Signs Plus Graphics Signature Properties Welfare Rent 1,135.00 Signs Plus Graphics Sioux Equipment Sldy/Yard Rep Sloux Falls River Welfare Rent 500.00 Sloux Falls River Welfare Rent 1,927.00 Sloux Falls River Welfare Rent 500.00 Sloux Falls Fysch Sioux Valley Energy Schware Attorney Fees 1,600.00 Swanda, Karen Swanda, Karen Swanda, Karen Small Tools 20.25 Transunion Risk Trees Tires Tires Tires Automotive Attorney Fees 78.10 Trives Tires Tires Automotive Attorney Fees Automotive Aut					•
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REPORTS

The Highway Department Construction Project Monthly Report for July 2017 and the May 2017 Minnehaha County Coroner Report were received and placed on file in the Auditor's Office.

PERSONNEL

MOTION by Bender, seconded by Barth, to approve the following personnel changes. 5 ayes.

- 1. To hire Craig Dewey as Assistant Commission Administrative Officer (21/6) for the Commission at \$2,452.80/bi-weekly effective 7/12/17.
- 2. To transfer Michelle Thomas from Senior Deputy Public Defender (22/15) for the Public Defender's Office to Senior Deputy Public Advocate (22/15) for the Public Advocate's Office at \$3,380.80/bi-weekly effective 7/17/17.
- 3. To hire Andrew Wilka as variable hour Deputy Public Defender for the Public Defender's Office at \$31.43/hour effective 6/28/17 to 8/31/17.

- 4. To promote Beau Blouin from Senior Deputy Public Defender (22/5) to Senior Trial Attorney (23/5) for the Public Defender's Office at \$2,915.20/bi-weekly effective 6/28/17.
- 5. To hire Alec Blonquist, Quintin Brady, John Chau, Austin Lofland, Damen Robish, Mirza Skoric, Jake Russell, Derek Thomas, Zachariah Strand, and Spencer Matson as variable hour Correctional Officers for the Jail at \$17.00/hour effective 7/10/17.
- 6. To hire Seth Alexander, Joseph Maeschen, Tamara Sigdestad, Karson Titze, Avery Fenne, Austin Schuller, Chance Yagabo, and Andrew Struck as Correctional Officers in Training (12/3) for the Jail at \$17.37/hour effective 7/10/17.
- 7. To hire Angela Lutterman and Sam Sisavanh as Correctional Officers in Training (12/3) for the Jail at \$17.37/hour effective 7/17/17.
- 8. To hire Sebastian Acosta, Erica Opland, and Miranda Tafolla as Corrections System Operators (9/3) for the Jail at \$14.98/hour effective 7/10/17.
- 9. To hire Alec Brink, Domanick Havard, Joshua Rapp, and Christina Watkins as Corrections System Operators (9/3) for the Jail at \$14.98/hour effective 7/17/17.
- 10. To accept the voluntary demotion of Cassandra Heise from Correctional Officer (13/3) to Corrections System Operator (9/8) for the Jail at \$16.95/hour effective 7/1/17.
- 11. To accept the resignation of Daniel Malmberg as Correctional Officer in Training for the Jail effective 7/16/17.
- 12. To accept the resignation of Alexander Braun as Correctional Officer for the Jail effective 7/18/17.
- 13. To amend the hire date of Allen Penning, variable hour EMS Trainer for the Sheriff's Office, to 7/18/17.
- 14. To end Accident Reconstruction specialty pay for Derek Gulbrandson, Deputy Sheriff (17/5) for the Sheriff's Office, resulting in a rate of \$23.37/hour effective 6/17/17.
- 15. To end the variable hour employment of Danielle Tejral-Becker as Juvenile Correctional Worker for the Juvenile Detention Center effective 6/26/17.

Step Increases

- 1. Ian Graham Correctional Officer Jail 13/6 4/8/17 \$19.66/hour
- 2. Corey Heise Correctional Officer Jail 13/8 4/16/17 \$20.66/hour
- 3. Mason Braun Deputy Sheriff Sergeant Sheriff's Office 20/15 6/4/17 \$34.69/hour
- 4. Russell Drexler Road Maintenance Team Leader 16/17 6/5/17 \$29.91/hour
- 5. Joshua Vesely Road Maintenance Team Member 12/10 6/14/17 \$20.66/hour
- 6. Daniel Finnegan Road Maintenance Team Member 12/11 6/3/17 \$21.17/hour
- 7. Dawn Lautwein Programmer Analyst II Information Technology 21/17 6/30/17 \$40.23/hour

- 8. Kevin Nilson Programmer Analyst II Information Technology 21/17 6/30/17 \$40.23/hour
- 9. Deborah O'Donnell Administrative Clerk Human Services 9/13 7/6/17 \$19.18/hour
- 10. Douglas Amolins Tax and License Technician Treasurer 10/11 7/8/17 \$19.18/hour
- 11. Mark Kadi Senior Trial Attorney Public Advocate's Office 23/15 7/6/17 \$3,731.20/bi-weekly
- 12. Olivia Larson Commission Recorder Auditor 14/4 6/13/17 \$19.66/hour
- 13. Melinda Storley Commission Assistant Commission 12/15 5/23/17 \$23.37/hour
- 14. Scott Anderson Planning Director Planning 24/15 7/2/17 \$4,119.20/bi-weekly

Special Personnel Action

To recognize the following significant employee anniversaries for July 2017: 5 years – Benjamin Finley; 10 years – Natalie Surkalovic, William Hoier, Scott Vandervelde, and Kari Benz; 15 years – Craig Olson; 20 years – Steven Breuer; and 25 years – Julie VandeHul. Commissioner Bender noted Stacy Tieszen and the Homeless Advisory Board are also celebrating their 10 year anniversary.

To record volunteers in County Departments for June 2017. This list is on file at Human Resources.

NOTICE

MOTION by Heiberger, seconded by Barth, to authorize the Auditor to publish the Request for Proposals for the Minnehaha County Administration Building Coffee Shop. 5 ayes.

PLANNING & ZONING NOTICES

Scott Anderson, Planning Director, gave the first reading and requested authorization for the Auditor to publish a Notice of Hearing for an amendment to the 1990 Revised Zoning Ordinance for Minnehaha County to rezone from the A-1 Agricultural District to I-1 Light Industrial District legally described as the East 250' of the North 700' of the South 1386' (ex Benson's Second Addition), NE ¼, S13-T102N-R50W, Minnehaha County, South Dakota, located approximately 2 miles north of Sioux Falls at the south end of Cottonwood Avenue. MOTION by Barth, seconded by Heiberger, to authorize the Auditor to publish a Notice of Hearing on August 8, 2017, to consider the rezoning amendment. 5 ayes.

Upon the request of David Heinold, Planner, MOTION by Barth, seconded by Bender, to authorize the Auditor to publish a Notice of Hearing for August 1, 2017, to consider the vacation of the dedicated road described as that portion of the 66 foot Dedicated Road beginning at the north edge of 246th Street also known as South Dakota State Highway 115. Roadway is lying between Lot 1 of Overvaag Tract 2 and Overvaag Tract 8 including Lot 1 and Lots 1 & 2 of Buskerud's Subdivision of Overvaag Tract 7 and extends to the northeast corner of Lot 1 of Buskerud's Subdivision of Overvaag Tract 7 and the northwest corner of Overvaag Tract 8 including Lot 1; all in the SW1/4 of S8-T104N-R49W Minnehaha County. 5 ayes.

Kevin Hoekman, Planner, gave the first reading and requested authorization for the Auditor to publish a Notice of Hearing on text amendments to the 1990 Revised Zoning Ordinance for Minnehaha County. The amendments pertain to the following: Article 3.00, A-1 Agricultural District, to amend Concentrated Animal Feeding Operation (CAFO) regulations and add aquaculture regulations; Article 7.00, I-1 Light Industrial District, to add aquaculture regulations; Article 8.00, I-2 General Industrial District, to add aquaculture regulations; Article 12.00,

Additional Use Regulations, to amend CAFO requirements and add section for aquaculture requirements; Article 19.00, Conditional Use Permits, to amend notification requirements and permit expirations; and Article 26.00, Definitions, to amend and add definitions related to CAFOs and Aquaculture. Scott Anderson, Planning Director, described the term "aquaculture." Commissioners expressed their concern for ensuring community awareness and involvement when ordinance changes are being proposed. Mr. Hoekman and Mr. Anderson spoke on the community members and entities that have been involved to date regarding the proposed changes. Aside from the communication channels already in place, Mr. Anderson stated he would contact the local township supervisors to get notice of the hearing to the public. Commissioner Bender also suggested press releases in the rural newspapers. MOTION by Karsky, seconded by Bender, to authorize the Auditor to publish a Notice of Hearing on August 8, 2017, to consider the rezoning amendment. 5 ayes.

PUBLIC COMMENT

Robert Kolbe, 636 W 21st St, Sioux Falls, commented on the County's current revenue sources and offered ideas for additional sources.

PROCLAMATION

Ken Teunissen, Commander of Chapter 5355, Heart of the Plains, Military Order of the Purple Heart, along with Commissioner Beninga, read a proclamation designating Minnehaha County as a Purple Heart County. Mr. Teunissen introduced George Ambrosius, Ritch Wilson, and Mark Williamson who are members of the Military Order of the Purple Heart. Commissioner Beninga announced the Purple Heart Run truck will be at Sioux Falls Ford on West 26th Street, Sioux Falls on July 19, 2017, for a ceremony that morning. Mr. Teunissen introduced Terry Paulsen, President of the South Dakota Veterans Council, who spoke on the Council's priority to establish a State Veteran's Cemetery on the east side of South Dakota.

HIGHWAY FUND

Bob Litz, Auditor, requested a change to a decision made by the Commission on June 20, 2017. On that day, the Commission authorized the Chair to sign the Maintenance Agreement and Jurisdiction Transfer with the SDDOT for portions of South Dakota State Highway 17 for a total cost of \$1,640,000, and authorized the proceeds to be deposited into Minnehaha County's Building Fund upon receipt. The Department of Legislative Audit has recommended depositing the proceeds into a restricted account within the Highway Fund. This will allow the proceeds to be utilized for regular highway maintenance should their intended purpose not come to fruition. MOTION by Karsky, seconded by Bender, to authorize the proceeds from the Maintenance Agreement and Jurisdiction Transfer with the South Dakota Department of Transportation for portions of South Dakota State Highway 17 be deposited into the Minnehaha County Highway Fund under ASN 13978, Jurisdictional Transfer. 5 ayes.

AGREEMENTS

Judy Wehrkamp, Senior Deputy State's Attorney, presented an agreement between Minnehaha County and the State of South Dakota for the State to provide funding to reimburse the services of Qualified Expert Witnesses for abuse and neglect cases. The Indian Child Welfare Act (ICWA) requires the testimony of a Qualified Expert Witness for abuse and neglect court proceedings in state court involving Indian children. The agreement shall be effective June 1, 2017, ending May 31, 2018. The State will provide four (4) quarterly payments for a total amount of \$108,276.00 for all cases during the period of the agreement. Judy Wehrkamp also presented an agreement between Minnehaha County and Luke Yellow Robe to provide the Qualified Expert Witness service effective June 1, 2017, thru May 31, 2018. Mr. Yellow Robe will be paid the sum of \$108,278.00 for the one-year term payable in four quarterly installments, with the first payment due upon receipt of funds by the county from the State of South Dakota. MOTION by Bender, seconded by Barth, to authorize the State's Attorney's Office to

sign the agreement with the State of South Dakota Department of Social Services Division of Child Protection and the agreement with Luke Yellow Robe for Qualified Expert Witness service. 5 ayes.

PURCHASE

DJ Buthe, Highway Superintendent, requested authorization to purchase two truck bodies and hydraulic systems from Custom Truck Equipment. A bid was awarded to Custom Truck Equipment on September 27, 2016, by the Minnehaha County Commission. Because it has been less than a year from the bid award, the bid pricing is still available. The price per unit is \$64,248 for a total of \$128,496. MOTION by Karsky, seconded by Barth, to authorize the Highway Department to purchase off of the Minnehaha County bid awarded on September 27, 2016, for two truck bodies and hydraulic systems from Custom Truck Equipment at a total cost of \$128,496, and to authorize the Highway Superintendent to sign the purchase agreement. 5 ayes.

Upon the request of DJ Buthe, Highway Superintendent, MOTION by Heiberger, seconded by Bender, to authorize the purchase of two 2018 Mack GU713 AF tandem axle trucks including cabs and chassis from Sheehan Mack Sales and Equipment in Sioux Falls from Contract T-647(5) competitively bid by the State of Minnesota in the amount of \$246,086, and to authorize the Highway Superintendent to sign the purchase agreement. 5 ayes.

LIAISON REPORT

Commissioner Heiberger reported on this week's School Justice Community Workshop funded by the Annie E. Casey Foundation with a group from Clayton County, GA and the Minnehaha County school districts where the groups worked on ways to create a partnership between the school districts and the justice system for alternatives to juvenile detention.

Commissioner Karsky reported on last week's meeting with Kari Benz, Human Services Director, and the Human Services Department where they discussed the reimbursement rate for funerals and indigent health care.

NEW BUSINESS

Commissioner Barth responded to items brought up during public comment by Robert Kolbe regarding the sales tax collected at the W.H. Lyon Fairgrounds.

MOTION by Bender, seconded by Barth, to adjourn. 5 ayes.

The Commission adjourned until 9:00 a.m. on Tuesday July 18, 2017.

APPROVED BY THE COMMISSION:

Gerald Beninga Chair ATTEST: Olivia Larson Deputy Auditor